



## Sawley Parish Council

Clerk: Mrs Justina Nurse, 170 Doles Lane, Findern, Derbyshire. DE65 6BA

Tel: 01332 517875 – Mobile 07799 415857

Email: [administrator@sawleyparishcouncil.co.uk](mailto:administrator@sawleyparishcouncil.co.uk)

### Minutes of the Annual Meeting

#### **41/15 Election of the Chairperson for the year 2015/2016 and the completion of the Declaration of Acceptance of Office**

Cllr Daniel Walton was nominated for Chair. Proposed by Cllr J Sewell and Seconded by Cllr Briggs. **Resolved:** Cllr Walton now Chair and Acceptance of Office completed.

#### **42/15 Election of the Vice Chairperson for the year 2015/2016 and the completion of the Declaration of Acceptance of Office**

John Sewell was nominated for Vice Chair. Proposed by Cllr D Walton and seconded by Cllr Beard. **Resolved:** Cllr Sewell now Vice Chair and Acceptance of Office completed.

All Councillors present completed their acceptance of office form too.

#### **43/15 Election of Committees and Representatives to other Bodies for the year 2015/2016**

- 1) Sawley Parish Council Sub-Committees: The Chair proposed that all previous committees be dissolved and a new one created called Communication and Community Committee and Proposed Cllr A Walton to be Chair with members Cllr Briggs, Cllr Bonam, Cllr D Walton, Cllr J Sewell. A vote was taken and all in agreement with the exception of Cllr Woolford. Clerk advised that terms of reference will need drawing up and agreeing by full council. **Resolved:** new committee to meet and report back at next meeting.
- 2) Council representatives on outside bodies.
  - a. Sawley Community Association – Cllr D Walton
  - b. Friends of Sawley Park – Cllr A Walton
  - c. Planning – Cllr Briggs who will compile the list for each full council meeting ready for the agenda to be circulated.

#### **44/15 To confirm the Minutes of Sawley Parish Council Monthly Meeting held on Tuesday 28th April 2015**

**Resolved:** the minutes of Sawley Parish Council, held on 28<sup>th</sup> April, having been circulated were approved and signed as a true record.

#### **45/15 To receive apologies for absence**

Apologies were received and accepted for Cllr Powell and Cllr J Bonam

#### **46/15 Declaration of Members' Interests**

**Resolved:** Cllr Daniel Walton and Cllr Sewell declared an interest in 50/15 planning

#### **47/15 Appointment of Internal Auditor**

**Resolved:** Barrie Woodcock was approved for this year's internal audit.

## 48/15 Public Speaking.

**County:** bins have now been removed from the pavement near the Community Association

**Borough:** The Conservatives have been elected to run Erewash Borough with a proposed £250,000 Parish bidding pot for single use projects.

**Public:** a member of the public asked how many positions there were on the Parish Council and why the public couldn't vote on who they want on the Council. The Chair explained the process and why there was no election and all the positions were uncontested. It was also raised that the bench outside the hall is in need of repair and the Disabled Bay parking sign needs fixing. **Resolved:** Cllr D Walton to sort. The lady who had the accident last year is still contacting the Community association and could he clerk send her another letter re stating that it is not the fault of the Parish Council or the Community Association. **Resolved:** clerk to send letter to lady.

**Police:** no police in attendance but clerk invited.

## 49/15 Report of the Parish Clerk

- a. Website – previously minuted under 115/14 158/14 5/15 15/15 25/15 and 35/15. **Resolved:** to move this item to the new committee. Chair asked all councillors to not respond on social media to comments made by the public or to make comments themselves as this could be seen as a Parish Council view not the individual.
- b. Funfair on Lakeside – previously minuted under 25/15 and 35/15. **Resolved:** to move this item to the new committee.
- c. War Memorial - previously minuted under 3/15 15/15 25/15 and 35/15. **Resolved:** to move this item to the new committee. **Resolved:** Cllr J Sewell to contact Westermans to discuss prior to committee meeting.
- d. Car Park Barriers at Lakeside – previously minuted under 35/15. **Proposed** by Cllr D Walton and Seconded by Cllr Beard to have the Barriers removed as both unsightly, damaged and never locked. **Resolved:** clerk to arrange their removal. Clerk to also get a quote for MOT and labour for fixing pot holes in the car park.
- e. Incident on Lakeside – damage to a vehicle. The clerk reported an incident that she had been made aware of with the new contractor and a member of the public who had parked his car in the car park.. He claimed his car had been damaged by a stone from the strimming. The clerk clarified if there was a sign for vehicles left at their own risk. Councillors agreed there was. **Resolved:** clerk to contact gentleman and explain that the complaint rests with the contractor not the Parish Council.

## 50/15 Planning

### Planning Matters for Decision

**0415/0039** 2A Plant Lane Sawley - New Car Port

**Resolved:** the Parish Council had no objections.

### Planning Matters for information

**0315/0031** 21 Shirley Street Rear Extension – granted with conditions

**Resolved:** the Parish Council noted the information

## 51/15 Committee Reports

1. Communications. No meeting
- 2: Community Improvements: No meeting
- 3: Xmas lights Committee: No meeting
- 4: Remembrance Sunday: No meeting

## 52/15 Finance

757. Alan Tetley for May	80.00
758. Hire of the Community Hall for May	36.00
759. Clerks salary for May plus expenses	305.20

**Resolved:** Councillors noted the payments and all were in agreement and cheques were signed accordingly.

- a) Bank Reconciliation – one was not presented at this meeting.
- b) Bank signatories – change form. The new form was circulated to new councillors for their contact details and signatures. **Resolved:** clerk to send to the Co-op bank.

### **53/15 Items for Information**

- **DALC circular 12**
  - DALC EXECUTIVE COMMITTEE
- **DALC circular 13**
  - Good Councillor Guide – Addendum
  - New Documents – Finance and Audit section of DALC website
  - Governance and Accountability
  - Connecting Derbyshire – Consultation
  - Derbyshire Dales CVS – Funding Talk
  - Clerk/RFO Vacancy – Holbrook Parish Council
- **NALC circular on co-option** – clerk informed Councillors of the process now for the one vacancy and posters to be drawn up advertising the role for interviews prior to the next meeting.

**Resolved:** Councillors noted the information circulated. No comments.

### **54/15 Date of the next Meeting**

The date of the next Sawley Parish Council Meeting is to be confirmed as Tuesday 23 June 2015 at Sawley Community Hall, Draycott Road, Sawley commencing at 7.30pm.

