

SAWLEY PARISH COUNCIL

Draft Minutes of Sawley Parish Council Meeting held on Tuesday 22nd March 2016 at 7pm

26/16 To receive apologies for absence

Apologies were received and accepted for Cllr A Walton, Cllrs J and I Bonam.

27/16 Declaration of members Interest:

Resolved: Cllr J Sewell and Cllr D Walton declared an interest in 34/16 Planning

28/16 Public Speaking

Erewash Borough Council update – Gutter opposite car showroom on private property – it is not against the law to have rainwater going across a path but if it freezes and someone slips then a claim can be made against the home owner. Trent Buses bus stops – clerk forgot to phone them but Cllr Walton informed everyone that 2 years ago enquiries were made about the non functioning bus stops but the parts came from abroad where an earthquake had happened so the parts could not be obtained anymore so they no longer function.

Public – can there be any calming measures for lock lane as the traffic is horrendous and there are no speed sign reminders. **Action:** Cllr D Walton will take this forward to Derbyshire County Council. Land at the top of Roosevelt near the Railway is looking a mess can anything be done about it? Cllr Sewell updated everyone on this stating that a planning application was currently in the system at the moment so this should be sorted soon. The Police Commissioner can instruct EBC on how much money they want through the Council Tax yet how come the police are in short supply? The parishioner needs to speak to his MP Maggie Thorpe about this. Lighting and narrow footway under the Railway bridge is dangerous so can anything be done about this? **Action:** Cllr D Walton will speak to the Safer Lighting Team about this but there is also some improvements to the railway scheduled for the 4th and 5th of May

Derbyshire County Council update – Fairfield, Shaftesbury and Netherfield have all been put forward by Cllr Walton as the 3 pavements for priority upgrading, this is based on the most complaints he receives from the public. Please also look at the DCC website for all the recent surveys for the public to take part in.

29/16 To confirm the minutes of Sawley Parish Council meeting held on 23rd February 2016

Resolved: the minutes of the Sawley Parish Council Monthly Meeting held on 23rd February 2016 having been circulated were approved and signed as a true record by the Chair.

30/16 To consider a resolution to close the meeting for public participation.

Proposed by Cllr T Aram and seconded by Cllr D Walton and approved by all.

31/16 Newsletter/website/social media – updates and approvals.

Cllr T Aram updated everyone on his progress to date. He explained that the PC now has Facebook, Twitter and Streetlife accounts and the news feeds from the website feed these. At present the PC has approximately 100 likes following these accounts being setup on 17th February. There have been several positive comments on the website. Cllr T Aram and the parish clerk are administrators of the above social media accounts. The Parish Council does now need a policy on Social Media. **Action:** clerk to create and bring to next meeting for approval. Newsletter will be produced twice a year – October and April. **Action:** Cllr Aram to bring finished copy to net meeting for approval and to speak to EBC about possibility of printing the newsletter. Clerk to also obtain some other copies of newsletters to ring to next meeting.

32/16 Business Plan – comments, responses and approval.

Councillors looked through the 46 responses from the public on the draft business plan, received during the 28 days of public consultation in February.

It was noted that some of the comments would need to be replied to by the clerk. The only section of the business plan that needs amending following reviewing the above comments is the section on how planning will work within the Parish Council. All Councillors in agreement for the Business Plan to be approved and all present signed the plan. **Action:** Business Plan formally adopted by Sawley Parish Council. / Cllr Aram to ensure the Business Plan is updated, uploaded onto the website and that all councillors have signed the acceptance sheet.

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33/16 Lakeside Park Maintenance Contract

Cllr J Sewell and Cllr Aram have met with the Head of Green Spaces from EBC and have discussed the mowing and maintenance contract for Lakeside. Cllr Aram has approached the same Contractors who carry out the mowing on other sites in Sawley and Erewash on behalf of EBC. As a result the contractors have undertaken a site visit and a quote has been received for the maintenance of Lakeside Park this was presented to other councillors by Cllr Aram.

Breakdown of quote – The new mowing/maintenance contract will run in conjunction with EBC’s programme and the mowing cycle is expected to be 12 cuts per season which is normally a 14 day cycle increasing to a 21 day cycle in drier/reduced growing periods.

As part of the above contract the Pyracantha hedge on Tamworth Road will be cut (by hand) once in October. However, a separate quote has been obtained by Cllr Aram as the hedge wasn’t cut last autumn. Therefore, the hedge is overgrown needs to be cut and reduced in size to the height of the railings. In addition, the contractors will also ensure that Lakeside Park is free from litter prior to cutting in order to protect machinery and others. Weedkiller will also be applied twice annually to the boundaries in particular under the hedge on the boundary of Lakeside Park and Tamworth Road.

The area behind The Co-operative Store ‘Picnic Area’ will be strimmed rather than mowed due to the uneven / lack of light for grass to grow.

The grass cutting and hedge cutting will run from April 1st to end of October, payment will be required after this time.

The new quote is for far less than any contractor the PC has used before.

Note – The Parish Council have not entered into any maintenance contract with the new contractor.

Proposed to accept the above quotes and instruct the new contractors to take on the mowing and associated maintenance work for Lakeside Park for the next financial year / it was also agreed to accept the quote for the additional hedge cuttings also– everyone in agreement. Cllr Aram to continue to liaise with the new contractor and advise of the above. Clerk informed everyone that the current Litter Picker needs to be asked for insurance and risk assessments plus his PPE. This has never been asked for before and there may also be HR issues around his role being more than 50% of his current workload. **Action:** clerk to investigate and to write to the litter picker contractor.

34/16 Planning

New Planning Applications received to 13/03/2016 by Sawley PC since date of last meeting

Application Reference ERE/	Valid Date	Address	Application Description
0216/0019	10/02/2016	20 Plant Lane Sawley Derbyshire NG10 3BJ	ERECTION OF SINGLE STOREY SIDE AND REAR EXTENSION, CONVERT GARAGE TO LIVING ROOM AND INSTALL NEW FLUE TO SIDE ELEVATION.
0316/0015	04/03/2016	Tamworth Road Sawley Nottinghamshire NG10 3FB	RETENTION OF EXTERNALLY ILLUMINATED FASCIA SIGN AND PROPOSED RE-SITING OF, AND ALTERATIONS TO, EXTERNALLY ILLUMINATED TOTEM SIGN

Action: Cllr D Walton will seek clarity on application 0316/0015

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Planning Applications awaiting decision by Erewash Borough Council

Application Reference ERE/	Valid Date	Address	Application Description
0216/0005	08/02/2016	29 Weston Crescent Sawley Derbyshire NG10 3BS	TWO STOREY FRONT AND SIDE EXTENSION; SINGLE STOREY REAR EXTENSION. RE-SUBMISSION OF ERE/1015/0054 WITH AMENDMENTS TO DEPTH AND WIDTH.
0116/0039	28/01/2016	Land Adjacent 62 Turner Road Sawley Derbyshire NG10 3GP	ERECTION OF A NEW 3 BEDROOM DETACHED DWELLING

Planning Decisions made by Erewash Borough Council since date of last meeting

Application Reference ERE/	Address	Application Description	Decision	Date of decision
0116/2085	40 Wilmot Street Sawley Derbyshire NG10 3GY	PRIOR NOTIFICATION OF SINGLE STOREY REAR EXTENSION WITH PITCHED ROOF.	Prior approval not required	07/03/2016
0116/0015	64 Lock Lane Sawley Derbyshire NG10 3DD	DEMOLITION OF EXISTING SINGLE STOREY CONCRETE PANEL GARAGE; ERECTION OF TWO STOREY SIDE EXTENSION, ADDITIONAL STOREY OVER EXISTING SINGLE STOREY REAR EXTENSION, FRONT PORCH. FORM DROPPED KERB TO FRONT GARDEN TO FACILITATE ADDITIONAL OFF ROAD PARKING PROVISION. CONTINUATION OF SIDE FENCE THROUGH TO FRONT.	Approve with Cond(Del egated)	09/03/2016

35/16 Reports from Councillors who have attended other meetings

Cllr Sewell and Cllr Aram attended a meeting with EBC. Gateway Road signs: Wilne Road will be change, Railway Bridge will have a new one and Motorway Bridge sign will be changed. Land ownership around the war memorial is still an on-going issue. The two flowerbeds belonging to the PC have been dug over and EBC will donate the flowers for these. The War Memorial needs tidying up and possibly another volunteer day to do this. Removal of the wreaths will be discussed at the next Remembrance Meeting.

Cllr Beard reported that Friends of Sawley Park will be holding their annual Fun Day on 16th July.

36/16 Committee and Advisory Group Minutes and Reports

- **Queen's birthday Celebration** – there was a meeting on 7th March with an email update of the meeting. The clerk said she had not seen this and apologised. She will circulate this when she has found it in her emails. Cllr Powell gave an overview of the plans so far. Next meeting is 4th April. The clerk asked if we had received the licence for this event from DCC but Cllr Sewell promised he had received approval verbally from DCC to go ahead.

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37/16	Finance	
	a. PAYMENTS:	£
	805. Alan Tetley for March	80.00
	806. Clerks salary for March plus expenses	314.80
	i. Travel to meeting = £13.50	
	ii. Work from home expenses March = £18	
	iii. Fuel cost to DALC divided by 3 councils £9.60	
	807. Rainbows donation	96.95
	808. DALC subscription	859.05
	809. Sawley Community association	36.00
	810. 2Commune website year two renewal	510.00
	811. DALC – Councillor Training	100.00
	812. Cllr J Powell – Bunting for Queen’s birthday	13.39
	813. Cllr T Aram – fuel costs for various trips	56.95

The Parish Council noted and accepted the payments listed.

38/16 **Items for information**

The following items were circulated to Councillors by email:

- DALC Circular 03, 04, 05, 06
- Email from lady about litter
- Email from gentleman about local services on the website being incorrect
- Email complaint about the state of lakeside car park
- Email regarding litter at Sawley Marina

The Council noted the information.

39/16 **Date of the next meeting**

The date of the next Sawley Parish Council meeting is to be confirmed as Tuesday 26th April 2016 at 7.00pm and will take place at the **Sawley WI Hall, Wilne Road Sawley.**

40/16 **Resolution under the Public Bodies Act 1960 to exclude members of the public**

Due to the commercially sensitive nature of the business the meeting was closed to the public to discuss the quotes for the car park at Lakeside.

Quotes were received from 5 companies ranging from £25, 000 to £9,000. Some of the quotes did not give enough information and those were not considered, neither was the expensive one. Two were shortlisted but the clerk needs to phone them both to discuss edging as this needs clarifying first.