

SAWLEY PARISH COUNCIL

Minutes of Sawley Parish Council Meeting held on Tuesday 27 June 2017 at 8.00pm at the Wesleyan Methodist Chapel

Present: Councillors Aram, Bird, Powell, Richardson, J Sewell, R Sewell and Simmons.

72/17 Apologies for absence

RESOLVED to note the apology for absence received from Councillor Walton.

73/17 Declaration of members Interest

Cllr J Sewell - Planning.

74/17 Public Speaking

Concern was raised relating to the lack of detail and information provided in the police crime report for the period and that the Police Liaison Officer be asked to provide more detailed information and preferably attend future meetings.

Cllr Aram reminded the Parish Council that the Safer Neighbourhood Sergeant for Erewash had already confirmed that unfortunately the police were unable to make a commitment to having an officer or PCSO to attend our meetings however, would send an officer if available. This was previously explored and feedback to the Full Council.

RESOLVED that the clerk requests a more detailed report be submitted by the police to be shared with the Parish Council monthly.

75/17 Co-option of parish councillor

RESOLVED

- (1) to note that no request for an election has been received by Erewash Borough Council by the deadline of 22 June 2017 and that an advertisement for a casual vacancy be published on the Council's website;
- (2) to note the resignation of Tony Beard and that Erewash Borough Council be notified of the vacancy.

76/17 Minutes of Sawley Parish Council meetings held on Tuesday 23 May 2017 and Matters Arising

Resolved that the minutes be approved and signed as a true record by the Chair and there are no matters arising.

77/17 Reports from Cllr T Aram

- (a) National Tree Week – the funding bid submitted by Cllr Aram has been successful and the Parish Council has been awarded £700. The council will need to provide funding of 25%, which equates to £175.00 as previously resolved.

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This initiative will see the Parish Council working with a small group of young people from Lakeside School to plant these trees. A small lecture on the importance of trees and their benefits in an urban space will take place at Lakeside School prior to the 'hands-on' tree planting.

The planting will take place during National Tree Week (25th November – 3rd December) subject to individuals' availability. The new trees will be staked, tied, fitted with tree guards and watering tubes.

- (b) Rural Community Grant – Pillar Clock – progress update - Councillor Aram confirmed that formal written support has now been obtained from Network Rail, East Midlands Trains and Derbyshire County Council for the scheme. An application to RCG is being delayed at present as Councillor Aram has identified and is proposing that he submits an application to Cross Country Engagement Fund (funding made available via the DfT) for the core cost of the pillar clock.

An application to this fund is being supported by Derbyshire County Council's Community Rail Officer working in partnership with Councillor Aram.

- (c) Lakeside car park – Councillor Aram advised that he has liaised with the contractors throughout the recent works and although there had been a slight delay due to the discovery of Japanese Knotweed the works have now been completed and the car park was fully open. The car park now has 20 spaces, two which are for disabled parking and have been marked out and comply with legal requirements. The car park must be closed by 9.30pm and not open before 9am and now two rise and fall bollards rather than a chain. Councillor Aram has approached three local businesses that have agreed to open and close the car park. This will however, need monitoring to ensure the Parish Council continues to comply with the planning requirements for this car park.
- (d) Community Rail Awards nomination – most enhanced station buildings and surroundings – Councillor Aram confirmed that he had nominated the improvement works at the station entrance which was carried out by the Parish Council and a range of partners. This nomination has been made jointly by Sawley Parish Council and Derbyshire County Council. In addition, the Head of Green Space and Street Scene at EBC has encouraged Councillor Aram to enter the recent improvements in the Erewash in Bloom 2017 competition under Best Street or Communal Area category.

RESOLVED

- (1) that Councillor Aram to continue his works on the proposed pillar and submit a funding application to the Cross Country Engagement Fund on behalf of the Parish Council.
- (2) that Councillor Aram enters the recent improvements at Long Eaton station into Erewash in Bloom 2017.
- (3) that the updates be noted.
- (4) That Councillor Aram thanked by the Parish Council for his continued hard work on behalf of the Council.

78/17 Hanging baskets trees for Sawley Old Market Place

Councillors J Sewell and Aram made a proposal that additional hanging basket trees be sited at the Old Sawley Market Place on the site of the land opposite Wilne Road, which the Parish Council currently holds a cultivation license for. Additional hanging basket trees have not been budgeted for in 2017/18 but could be added as a proposal to be included in the 2018/19 budget. Councillor Aram explained the associated costs, works and formal permissions required to undertake this proposal.

Councillor Aram reminded the Council that he had submitted a formal licence application under section 115E for hanging baskets at Lakeside Park back in January and this was still awaiting formally permission from DCC. This was one of the rationales for bringing this proposal to the Council prior to setting the 2017/18 budgets.

RESOLVED Councillor Aram to arrange a site visit with other councillors to explore this proposal and that item be added to the agenda for July's meeting for further discussion.

79/17 NALC Star Council Award Nomination

Councillor Powell proposed that the Parish Council nominate Councillor Aram for Councillor of the Year in the NALC awards nomination. Councillor Aram has been the driver and at the forefront of many projects during this past year including carrying out extensive research, developing grant applications, submitting reports to the council as well as developing links and networking with a variety of agencies to push forward proposals such as the car park, recent street improvements at Long Eaton railway station, Christmas lights improvements and facade scheme and new projects including the pillar clock. His work and commitment meets many of the criteria within the nomination process and Councillor Powell is keen to nominate him.

RESOLVED that the Parish Council wholeheartedly support the nomination and asked that Councillor Powell completes the nomination process on behalf of the council.

80/17 Litter along Tamworth Road outside business premises

Councillor Bird expressed her disappointment at the litter being left on Tamworth Road. She confirmed that she had received a lot of support from all 28 businesses when approached for contributions to the Churches Garden Trail and the Air Ambulance. She wondered whether the Parish Council should approach the businesses directly to encourage them to clean up any litter outside of their premises. It was suggested that a letter be sent out to all local businesses asking them help enhance the village by ensuring their shop fronts were litter free – this included the public houses. Councillor Aram suggested that a pavement stencil to discourage littering could also be used although the costs of this would need to be explored.

RESOLVED that a letter be sent subject to all contact details being provided to the clerk.

81/17 Parish Clerk Report

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RESOLVED that approval be given for Councillor Aram to attend the DALC – Finance for Councillors training course on 11 September 2017 at a cost of £40.00 plus VAT.

82/17 Planning

RESOLVED to note the following consultation notices:

- (i) 66 Netherfield Road - ERE/0617/0001 – single storey rear extension
- (ii) 73 Reedman Road - ERE/0517/0049 – ground floor rear extension

83/17 Reports from other meetings Councillors have attended

None.

84/17 Committee and Advisory Group minutes and reports

RESOLVED to note that none of the following groups have met since the last full Parish Council meeting:

- (a) Finance Committee
- (b) Community Developments & Improvements (Advisory Group)
- (c) Lakeside Park (Advisory Group)
- (d) Events & Communications (Advisory Group)
- (e) External Funding & Grant Application
- (f) Christmas Lights and Decorations (Advisory Group)
- (g) War Memorial and Remembrance Service (Advisory Group)

85/17 Finance

a. PAYMENTS:

cq 300069 SDCVS Wages for June 2017 =£ 515.62

cq 300071 Clerk Expenses:

Travel to meeting (Ilk – Sawley – Home)
18 miles x £0.45 = £ 8.10

Travel to internal auditor (home – Matlock – home)
52 miles x £0.45 = £ 23.40

Work from home expenses June = £ 18.00

Mobile phone top up June = £ 7.50

Total = £ 57.00

CQ 300070 Internal Auditor Fee = £ 75.00

CQ 300072 Sawley Community Association – rental = £ 300.00

CQ 300073 Amberol Limited – hanging baskets etc = £2,968.73

CQ 300075 Delivery Costs for hanging baskets – Steve Shaw = £ 50.00

CQ 300074 Erewash Borough Council – business rates = £ 73.77

CQ 300068 Woodgrow Limited (payment of VAT underpaid on previous invoice) = £ 30.00

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(b) **Annual Governance Statement for year ending 31st March 2017**

RESOLVED that the Annual Governance Statement for 2016/17 be approved.

(c) **Internal Audited accounts for annual return 2016/17 and restated bank reconciliation for submission to Grant Thornton**

The clerk informed the Council that during the internal audit of the accounts for 2016/17 the annual bank reconciliation form which had been agreed at a previous meeting had to be restated (copy attached to the minutes). The reason was that several uncleared cheques had not been included in the 2016/17 accounts. The restated bank reconciliation has circulated with the Annual Governance Statement to all councillors.

RESOLVED that the Audited accounts for 2016/17 and restated bank reconciliation dated 31 March 2017 be approved and signed by the Chair and submitted to Grant Thornton for external audit.

86/17 Correspondence

RESOLVED to note the following items of correspondence:

- (a) DALC – Neighbourhood Planning – Good Councillor’s Guide to Neighbourhood Planning;
- (b) Armed Forces Day – flag flying
- (c) DALC – circular 07/2017
- (d) Derbyshire Clean Air day
- (e) DALC – Memorial Safety Training
- (f) Erewash Borough Council – Rural Grants Scheme and Community Grants Scheme

87/17 Date of next meeting

RESOLVED to that the next full meeting of Sawley Parish Council to take place on **Tuesday 25 July 2017** at Sawley Memorial Hall.