

# SAWLEY PARISH COUNCIL

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## Minutes of Sawley Parish Council Meeting held on Tuesday 23<sup>rd</sup> June at 7.30pm

### 55/15 To receive apologies for absence

Apologies were received and accepted for Cllr R Sewell, Cllr J and Cllr I Bonham

### 56/15 Co-option of a Councillor

A previous Councillor had sent the clerk an email which was read out. The email described the Councillors disappointment in the process and his reasons for not going for co-option. **Resolved:** Council noted his comments. There has been interest shown in the post but no firm commitment.

### 57/15 Declaration of members Interest:

**Resolved:** Cllr D Walton and Cllr J Sewell declared an interest in 60/15 Planning

### 58/15 Public Speaking

- a) No Police were in attendance but had been invited
- b) Public were in attendance. Road surface at the end of Draycott Road/Tamworth Road has deteriorated. The MOT garage on Lock Lane is parking cars on the verge again however a gentleman has been spotted taking photographs. Parking at the train station was raised as season ticket holders can park there making it unfair for locals wanting to use it. Borough Councillor explained that the new car park planned should help the scenario.
- c) Borough and County Council Member. No County issues to raise. Borough – the pot of money for the Parishes has not opened yet for applications. A press release re the train station has been released.

### 59/15 To confirm the non exempt minutes of Sawley Parish Council meeting held on 19<sup>th</sup> May 2015

**Resolved:** the minutes of the Sawley Parish Council Annual Meeting held on 19<sup>th</sup> May having been circulated were approved and signed as a true record

### 60/15 Report of the Parish Clerk

- The clerk's role. The clerk gave a brief overview of her role and resume as most of the Councillors were new in position and the remaining ones had not interviewed her. The clerk distributed information on the role of the clerk, chair and the councillor. The clerk asked that calls were made in normal office times.
- Over spilling bins. **Resolved** Cllr D Walton to look at this again with EBC.
- Sawley Church Yard. The grass is too high but Cllr Sewell has been to visit the Reverend Tony Street who explained that the church does not have enough funds to cover the maintenance. Money from weddings etc gets divide between the Church School and the Diocese. However there are 7 War Graves in the cemetery and there is money available for these from the Commonwealth War Grave Committee but the Reverend knew nothing about this. The Church of England has a responsibility to maintain the land. **Resolved:** Cllr Sewell to meet with the Arch Deacon. In the meantime the Community Payback team have been contacted to look at cutting it in the short term.
- Trees hedges and planters. Hedge near the school is not the Parish Councils and the school will do this in their own time. The planter near the Co-op will have the shrub ripped out of it when EBC next has a JCB in the area. Trowell Garden Centre will then donate the first set of plants for it. The Councillors will plant these themselves. The 'dead' tree in the car park is not actually dead but slow. **Resolved:** leave until September and see what the tree does. Planter near the M1 now done.

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- Training for Councillors. The Clerk explained that Councillors could not just book themselves on training courses that had a cost attached to them (including mileage expenses) as it must be agreed at a meeting. **Resolved:** clerk to ask DALC how much for the training to be delivered at Sawley.
- Road matters e.g pot holes. Pot holes on Sawley Road are on EBC's list. Cllr Beard informed the Council about a large pot hole on the back road near the reservoir. **Resolved:** Cllr Walton to check this out.

### 61/15 Planning New Applications

Application Reference ERE/	Address	Application Description	Sawley Parish Council Comments
0515/0049	Land between 24 and 32 Shirley Street Sawley NG103BN	Erection of one detached bungalow with rooms in the roof space	No objection
0615/0005	22 Ingleby Road Sawley Derbyshire NG10 3DH	DETACHED SINGLE STOREY DOUBLE GARAGE	No objection
0615/0009	64 Lock Lane Sawley NG103DD	Two storey side extension dormer windows to front and rear and re-roofing of an existing extension	No objection
0615/0028	Land between 9-15 Victoria Street Sawley NG103EW	Demolition of existing garages and erection of a pair of semi-detached dwellings	No objection in principle. The PC discussed this application coming before EBC Planning committee for determination. At a site visit it was decided there is insufficient strategic documented value to this sustainable site to justify upholding objections on grounds of parking.
0515/0052	27 Victoria Street Sawley Derbyshire NG10 3EW	TWO STOREY AND SINGLE STOREY REAR EXTENSIONS	No objection

### 62/15 Planning Decisions

Application Reference ERE/	Address	Application Description	Decision	Date of decision
0615/0005	22 Ingleby Road Sawley Derbyshire NG10 3DH	DETACHED SINGLE STOREY DOUBLE GARAGE	Approve with Cond(Delegated)	23/07/2015
0515/0052	27 Victoria Street Sawley Derbyshire NG10 3EW	TWO STOREY AND SINGLE STOREY REAR EXTENSIONS	Approve with Cond(Delegated)	14/07/2015
0515/0032	Chalets, Field West Of Harrington Arms 392 Tamworth Road Sawley Derbyshire	APPLICATION FOR CERTIFICATE OF EXISTING LAWFUL USE OF SEVEN BUILDINGS AS SEVEN SINGLE DWELLING HOUSES	SPLIT DECISION	14/07/2015
0415/0039	2A Plant Lane Sawley Derbyshire NG10 3BJ	NEW CAR PORT	Approve with Cond(Delegated)	19/06/2015

**Resolved:** Council noted the information

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## 63/15 Reports of the Sub Committees:

Community and Communications Committee – 26<sup>th</sup> May 2015 – minutes circulated.

The minutes were read through and discussed. These were then approved by all and signed as a true record of the meeting held. **Resolved:** Full Council approved minutes and work carried out so far.

Main points to note:

- Section 137 to still be sorted by the clerk
- Website is on-going and the clerk explained that there are only two people doing this so it will take longer.
- No news from the Fair people
- War Memorial – Westermans have agreed to fix it but not to do any ongoing maintenance. The sign needs re-painting. Thanks to Cllr Sewell for sprucing up the notice board.
- Soup nights in progress
- £136 for the newsletter for 3,050 copies. **Proposed** to go ahead by Cllr D Walton and seconded by Cllr A Walton and all in agreement.
- Litter pick dates will go on notice boards

## 64/15 Finance

PAYMENTS:	£
760. Came and Company – Insurance	631.21
761. Alan Tetley for June	80.00
762. Hire of the Community Hall for June	36.00
763. Clerks salary for June plus expenses	402.40
Travel to auditor 30 miles o/w = 120 miles	£54
Travel to meetings 90 miles total =	£40.5
Work from home expenses =	£18
Salary =	£ 273.70
Expenses =	16.20
764. Barrie Woodcock Internal Audit Fee	102.75
765. Aurcuba Landscape Fee	720.00

**2014/2015 Accounts and internal audit report.** The clerk read out section 2 of the Annual Return and each 9 sections were agreed by each Councillor and signed by the Chair. The internal auditors report highlighted the need for a written annual financial risk assessment to be conducted and approved in minutes. It was also recommended that all future budget and precept discussions are conducted in the public section of the meeting and not in exempt. **Resolved:** clerk to address this over the summer break. The Annual Report was approved. **Resolved:** clerk to send recorded delivery to External Auditor.

## 65/15 Items for information

The following items were circulated to Councillors by email:

Portion size letter  
Street Lighting consultation  
Clean up project fund  
East Midlands Airport sustainable development plan  
Liaison Forum meeting 22<sup>nd</sup> June  
Erewash Borough Council Standards Committee  
Email letter from Helen Quick re- Mayor  
Temporary road closure

DALC Circular 12/15

- DALC EXECUTIVE COMMITTEE

DALC Circular 13/15

- Good Councillor Guide – Addendum

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- New Documents – Finance and Audit section of DALC website
- Governance and Accountability
- Connecting Derbyshire – Consultation
- Derbyshire Dales CVS – Funding Talk
- Clerk/RFO Vacancy – Holbrook Parish Council

### DALC Circular 14/2015

- DALC Website Sign In Details
- NALC Co-option Legal Briefing Note
- Electronic Meetings' Summons
- Training Reminder
- New Transparency Code Requirements
- Big Lunch Extras
- NALC Procurement Toolkit
- Connecting Derbyshire Consultation

**Resolved:** Councillors noted the information circulated.

### **66/15      Date of the next meeting**

The date of the next Sawley Parish Council meeting is to be confirmed as Tuesday 28<sup>th</sup> July 2015 at 7.30pm.