

SAWLEY PARISH COUNCIL

Minutes of Sawley Parish Council Meeting held on Tuesday 25 July 2017 at 8.00pm at Sawley Memorial Hall

Present: Councillors Aram, Bird, Briggs, Powell, Richardson, J Sewell and R Sewell.

88/17 Apologies for absence

RESOLVED to note the apologies for absence received from Councillors Simmons and Walton.

89/17 Declaration of members Interest

Cllr J Sewell - Planning.

90/17 Public Speaking

(a) members of the public

It was reported that the new Derbyshire flags that had been put up looked good and that the PCSO Caroline Drage was keen to develop the 'Community Speedwatch' scheme further in Sawley.

The planning application for Roosevelt Drive will be considered by Planning Committee at Erewash Borough Council. A confirmed date from this has yet to be confirmed however, the Parish Council will be notified of this date in due cause.

(b) report from the police liaison officer

The following summary of occurrences for the last 30 days from 21 July 2017 were reported:

- Theft - 21
- Criminal Damage - 8
- Assault - 15
- Vehicle Crime - 14
- Robbery - 2
- Burglary Dwelling - 8
- Burglary Non-Dwelling - 2

There has also been 26 calls since the 27th of June with regards to ASB ranging from nuisance bikes to Youths on roofs.

RESOLVED

- (1) to note the comments made by members of the public;
- (2) that a more detailed breakdown separating crimes recorded in Long Eaton and Sawley be requested by the parish clerk.

SAWLEY PARISH COUNCIL

91/17 Minutes of previous meeting and matters arising

Matters arising:

79/17 – Cllr Powell confirmed that she had submitted the nomination of Cllr Aram for NALC's Councillor of the Year.

RESOLVED that subject to adding the apologies for absence received from Cllr Briggs and feedback from Cllr Powell, the minutes be approved and signed as a true record by the Chair.

92/17 Reports from Cllr T Aram

Cllr Aram provided the following updates:

(a) Sawley Garden Trail – 2 July 2017

This year's Garden Trail enjoyed superb weather and a record attendance of almost 1000 visitors. There were 14 gardens opened for the public as well as, plant sales, crafts and refreshments. The Prize Draw was in aid of Derbyshire, Leicestershire & Rutland Air Ambulance and raised £771 with over 25 prizes donated by local businesses in Sawley. Proceeds from each garden totalled £998.50 and will be donated to the garden's own charity and/or added to the Sawley Garden Trail fund with sales of programmes totalling £683.98 which was presented to All Saints' Church.

(b) Friends of Sawley Park - Summer Fair – 8 July 2017

This event had a number of stalls as well as games and activities available which included displays and performances from local groups including Sawley Nursery, Long Eaton Teysudo and Erewash Gymnastics Clubs. To date the event has raised £761.90 for The Friends of Sawley Park with money still to be received from a number of avenues. The Parish Council agreed at its last meeting to donate £60.00 to the Friends of Sawley Park to contribute the cost in hiring the park for this event. Although the Parish Council proposal to have a stall didn't come to fruition - the appreciation of the Parish Council be recorded for Cllr Briggs and Cllr Aram who had collected tombola prizes some of which were donated and others being kept for future events such as the christmas lights switch-on event.

(c) Hanging Basket trees/Lakeside Park

Cllr Aram confirmed that the application to install hanging basket trees at Lakeside Park has been approved. As the summer period was almost over it was suggested that these now be planted out for spring 2018. Installation of the 5 ground sockets will be undertaken with the next 2 months. Cllr Aram will continue to oversee this project until completion.

(d) Additional Hanging Baskets and Trees (Budget Proposal 2018/19)

Cllr Aram has facilitated three sites to look at this proposal with Cllr Powell, Cllr Richardson and Cllr Bird since the last meeting.

SAWLEY PARISH COUNCIL

Cllr Aram gave a detailed report with regards this proposal and confirmed the costs for the additional hanging basket trees as part of the 2018/19 budget proposal as detailed below:

Basket tree with Ground Box	6 x £440.00	= £2,640
Self-Watering Cup & Saucer	12 x £25.35	= £304.20
Installation	6 x £250.00	= £1,500
Total	£4,44.20 – VAT	= £3,703.50
	Note Budget 2017/18	= £3,140.00

Cllr Aram also suggested that given how long it takes for the surveys etc. and planning/licensing applications etc from submission to approval, the Parish Council should agree this in principal so that the preparatory work including pavement surveys etc and planning application for Derbyshire County Council can be started.

(d) Community Flagpole proposal

Cllr Aram confirmed that further research is needed regarding the installation of a community flagpole by the Sawley War Memorial as well as needing a licence application under section 115E of the 1980 highways act from Derbyshire County Council.

(f) Procurement Policy

The draft Procurement Policy written by Cllr Aram had been circulated to all members for comment prior to the meeting and had subsequently received positive comments from Derbyshire Association of Local Councils.

Cllr Aram explained that this policy was required in order to be submitted with the funding application for the proposed pillar clock .

RESOLVED

- (1)** to note the success of the Sawley Garden Trail;
- (2)** to note the success of the Friends of Sawley Park event and that the donation made by the Parish Council of £60.00 (approved at the previous meeting) as a contribution towards the cost of hire of the park;
- (3)** to note that Derbyshire County Council has given approval for the installation of the of the hanging basket trees in Sawley and that given the lateness of the year the planting for the hanging basket trees now be deferred until Spring 2017;
- (4)** that approval be given to commence the preparatory works for the installation of additional hanging basket trees on Tamworth Road near to Wilne Road subject to the relevant permission being obtained. All Councillors in attendance approved this project and costs to be included as part of the 2018/19 budget process.

SAWLEY PARISH COUNCIL

- (5) that the need for further exploratory work for a community flag pole by the Sawley War memorial be noted;
- (6) that Councillor Aram be thanked for drafting the Procurement Policy and that the policy be approved.
- (7) That Councillor Aram thanked by the Parish Council for his continued hard word on behalf of the Council.

93/17 Remembrance Parade

Cllr Richardson and Cllr Aram presented the action plan and risk assessment for the event which included the potential costs for purchasing road signs (rather than hiring on a yearly basis) and marshalls etc for the event as detailed below:

	Estimated cost
First aid	150.00
Security	352.50
Labour for putting out road signs etc	60.00
Corex Board stands	688.86
Corex boards	255.00
Corex board road closed signs	30.00
PA system	TBA
Bugler	TBA
Wreath	TBA
	£1,458.18

Cllr Richardson and Cllr Aram have also undertaken a site visit of the road closure in line with the above proposals.

RESOLVED that subject to finding the additional funding and making savings in other budget headings for 2017/18, the proposal for purchasing the road signs and contracting the services as detailed above be approved.

94/17 Proposal for an outdoor cinema event in 2018/19

Cllr Richardson and Cllr Aram put forward the proposal to hold an outdoor cinema event on Sawley Park during 2018/19. During discussion members felt that the public be consulted first before any decision is made.

RESOLVED that a consultation exercise take place to evaluate the appetite for such an event prior to the 2018/19 budget setting process commences.

95/17 Parish Clerk Report

(a) **DALC finance for clerks and responsible finance officers** - the clerk sought approval to attend the DALC training event to be held in September 2017.

(b) **Training for councillors** – the clerk reminded councillors that she had sent out an email listing potential dates for a parish training session and was waiting for responses.

SAWLEY PARISH COUNCIL

(c) Notice of Casual Vacancy – the public notice from Erewash Borough Council was published on 19 July 2017 and the clerk would advise the council if any requests to hold an election was received. This vacancy is as the result of Tony Beard having stood down. The clerk will inform councillors of the outcome once the closing date has been reached.

(e) Casual vacancy – invitation to apply for co-option – the clerk confirmed that following the closure of the public notice of Casual Vacancy the parish council is now able to advertise for co-option of another councillor and the closing date for applications is 7 August 2017.

RESOLVED that the updates be noted.

96/17 Planning

RESOLVED to note the following consultation, planning applications and planning decision be noted:

(a) Consultation notices

- i) ERE/0717/0028 - 43 Austen Avenue, Sawley, Derbyshire, NG10 3GG - Part two storey, part single storey rear extension – dated 17 July 2017
- ii) ERE/0717/0026 - Land rear of, 81-83 Draycott Road, Sawley, Derbyshire - Application for approval of reserved matters for the erection of a detached two storey dwelling following outline approval (ERE/1216/0012) – dated 17 July 2017

(b) Planning applications (Erewash Borough Council planning portal)

- i) ERE/0617/0062 – 83 Draycott Road – erection of 2m high close boarded timber fencing with driveway and pedestrian gates application date 26 June 2017
- ii) ERE/0117/0042 – 10 Shirley Street – discharge of conditions application date 27 June 2017
- iii) ERE/0717/0028 – 43 Austen Avenue – part two storey, part single storey rear extension dated 12 July 2017
- iv) ERE/0617/0048 – Kam Autos – Demolition of existing store and erection of extension to garage dated 9 June 2017
- v) ERE/0617/0044 – 39 Repton Road – proposed single storey rear extension dated 13 June 2017
- vi) ERE/0617/2017 – 50 Kingsley Crescent – single storey garage extension dated 16 June 2017

(c) Decision Notices:

- i) ERE/0517/0049 – 73 Reedman Road – ground floor rear extension – approved with conditions on 14 July 2017

97/17 Reports from other meetings Councillors have attended

None.

SAWLEY PARISH COUNCIL

98/17 Committee and Advisory Group minutes and reports

RESOLVED to note that none of the following groups have met since the last full Parish Council meeting:

- (a) Finance Committee
- (b) Community Developments & Improvements (Advisory Group)
- (c) Lakeside Park (Advisory Group)
- (d) Events & Communications (Advisory Group)
- (e) External Funding & Grant Application
- (f) Christmas Lights and Decorations (Advisory Group)
- (g) War Memorial and Remembrance Service (Advisory Group)

99/17 Finance

RESOLVED to approve the following payments and note the quarterly budget reconciliation:

(a) PAYMENTS:

SDCVS Wages for July 2017	= £ 515.62
Clerk Expenses:	
Travel to meeting (Home – Sawley – Home) 20 miles x £0.45	= £ 9.00
Travel to meeting with Chair and Vice-Chair (Home – Chilwell – Home 34,035 – 34,047) 24 July 2017	= £ 5.40
Work from home expenses March	= £ 18.00
Mobile phone top up April	= £ 7.50
Printer cartridge	= £ 29.99
Book of 1 st class postage stamps	= £ 7.80
Cost of posting year end accounts to external auditor (to be signed for)	= £ 2.40
Total	= £ 80.09
Wesleyan Methodist Hall – room hire	= £ 66.00
Baldwins Groundworks Ltd – car park resurfacing	=£23,874.00
Sawley Launderette and Dry Cleaners (cost of cleaning and ironing flags)	= £ 25.50

(b) Quarterly budget reconciliation be noted.

100/17 Correspondence

The clerk apologised but had not updated the correspondence list and that this would be added to the August agenda.

SAWLEY PARISH COUNCIL

101/17 **Date of next meeting**

RESOLVED to that the next full meeting of Sawley Parish Council to take place on **Tuesday 22 August 2017** at Sawley Women's Institute.