



Sawley Parish Council
Clerk: Miss Angelika Kaufhold, 12 Shelby Close, Lenton, Nottm NG7 2FL
Tel: 07513 678753
Email: clerk@sawleyparishcouncil.org.uk

Date 21 September 2017

You are summoned to attend the **Monthly Meeting** of Sawley Parish Council to be held at 7.00pm on **Tuesday 26 September 2017** at Sawley Memorial Hall.

Yours sincerely

A Kaufhold

Miss A Kaufhold
Clerk to Sawley Parish Council

AGENDA

115/17 Apologies for absence

116/17 Declaration of members Interest:

- (a) members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken i.e. to stay on the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item.
- (b) where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be under item c) of public speaking.

117/17 Public Speaking

- (a) at the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of council however will restrict police matters they raise to those relating to their council ward.
- (c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to the agenda items shall do so at this stage.

118/17 To confirm the minutes of Sawley Parish Council meetings held on Tuesday 22 August 2017

119/17 Matters Arising

120/17 Reports from Cllr T Aram

- (a) Remembrance Wreath removal
- (b) The Tree Council Grant – Lakeside Park
- (c) Hanging baskets - update
- (d) Street Planters – progress report

- (e) Rebranding works
- (f) Pillar clock - update

121/17 Casual Vacancy

- 2 applications were received by the deadline 15 August 2017.
- 2 applications were received by the deadline of 29 August 2017.

122/17 Call to hold an election

A request was received by Erewash Borough Council to hold an election for the 3rd vacancy. The publication of the notice of election will be on Thursday 28 September 2017 and the election date is Thursday 2 November 2017. The Parish Council has to decide whether it wants poll cards to be delivered.

123/17 Parish Clerk Report

- (a) Financial Regulations for approval
- (b) Request for a quote from EBC to carry out removal of dog mess and emptying of dog bins on Lakeside Park
- (c) To request that the clerk's hours are a regular 6 hours per week plus 2 hours additional a week which can be used as required throughout the month.
- (d) NALC Award update on behalf of Cllr J Powell

124/17 Planning (as at 10/09/17)

To consider the following planning applications, consultation notices and appeals and decisions

(a) Consultation notices

- (i) Land West of 62 Turner Road – New 3 bedroom detached house – ERE/0817/0046 -dated 22/08/17
- (ii) 10 Shirley Street, Sawley – ERE/0817/0048 – demolish existing garage, erect new first floor extension, two storey side extension and single storey side/rear extension (resubmission in amended form of application ERE/01117/0042
- (iii) 51 Northfield Avenue, Sawley – ERE/0817/0080 – demolition of existing single storey rear projection. Construction of a new single storey rear/side extension dated 1 September 2017
- (iv) 139 Peveril Crescent, Sawley – ERE/0817/0068 – erect 2 storey rear extension to form new kitchen and bedroom, re-site and replace garage and erect new front porch

(b) Planning applications (Erewash Borough Council planning portal)

73 Wilmot Street – ERE/0717/0043 – prior notification for single storey rear extension with mono-pitched roof

(c) Decision Notices:

- (i) Grounds Farm – Discharge of condition 2 for application ERE/0217/0038 – materials – 13/09/17
- (ii) 43 Austen Avenue – ERE/0717/0028 – part two storey, part single storey rear extension – approved with conditions – 07/09/17
- (iii) 83 Draycott Road – ERE/0617/0062 – erection of 2m high close boarded timber fencing with driveway and pedestrian gates – approved 29/08/17
- (iv) 50 Kingsley Crescent – ERE/0617/0045 – single storey garage extension approved 11/8/17
- (v) Kam Autos – ERE/0617/0048 – demolition of existing store and erection of extension to garage approved 02/08/17
- (vi) 39 Repton Road – ERE/0617/0044 – proposed single store rear extension – approved with conditions by Planning Committee on 03/08/17
- (vii) 66 Netherfield Road – ERE/0617/0001 – single storey rear extension – approved with conditions 24/7/17

125/17 Reports from other meetings Councillors have attended

- (a) Cllr T Aram attendance at DALC training – Finance for Councillors

- (b) Cllr T Aram and Cllr H Richardson meeting held with All Saints' Church – Sawley Flower Festival consultation meeting
- (c) Cllr T Aram attendance at Sawley and District Historical Society

126/17 Committee and Advisory Group minutes and reports

- (a) Finance Committee
- (b) Community Developments & Improvements (Advisory Group)
- (c) Lakeside Park (Advisory Group)
- (d) Events & Communications (Advisory Group)
- (e) External Funding & Grant Application
- (f) Christmas Lights and Decorations (Advisory Group)
- (g) War Memorial and Remembrance Service (Advisory Group)

127/17 Finance

(a) PAYMENTS:

	£
cq. SDCVS Wages for September 2017	= £515.62

cq. Clerk Expenses:

Travel to meeting (Home –Sawley Community Hall – Home) 20 miles x £0.45	= £ 8.10
Travel to training 45.7 miles x £0.45	= £ 20.56
Work from home expenses September	= £ 18.00
Mobile phone top up September	= £ 5.00
Stationery	= £ 4.55
Postage stamps 12 x 1 st class	= £ 7.80
To be signed for letter	= £ 2.08
Total	= £ 66.09

DALC - clerks training finance for responsible Officers/clerks – 11/09/17	=£60.00
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DALC - finance training for councillors – 11/09/17 (Cllr Aram)	=£40.00
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cq. Cllr Aram Expenses:

Travel to meeting (Home –Ilkeston Town Hall – Home) 14 miles x £0.45	= £ 6.30
Travel to training (Home – Cromford Mill – Home) 57 miles x £0.45	= £25.62
Travel to meeting with clerk (Home – Lenton – Home) 15 miles x £0.45	= £6.75
Travel to meeting (Home – County Hall (Matlock) – Home) 60 miles x £0.45	= £27.00

Stationery (Stamps/Folder)	TBC
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- (b) Additional support from Internal Auditor to clerk and following Requests from External Auditor for additional information
- (c) Contingency and Reserves – following the request to hold an election at an estimated cost of £5,500 to the Parish Council the clerk requests an equivalent amount is included as reserves in the 2018/19 budget as well as contingency funding equivalent to six months running costs

128/17 Correspondence

- (a) Autumn Footprints walking festival in Erewash – Marion Farrell
- (b) HS2 Information events leaflet
- (c) Email from Sylvia Corsham re Sawley Historical Society meeting 14 Sept 2017

- (d) DALC Circular 10/2017 – emailed to all councillors
- (e) Snow Warden Scheme 2017/18 – emailed to all councillors
- (f) DALC Circular 11/2017 – emailed to all councillors
- (g) Email from EBC confirming election date of 2 November 2017 – emailed to all councillors
- (h) SOL Pearch – HS2 invitation to attend a Parish meeting to discuss HS2 – emailed to all councillors
- (i) Email from J Pantling – offering their xmas tree to the Parish Council if the Parish Council cuts it down
- (j) Derbyshire County Council – Mobile Library Service – emailed to all councillors
- (k) DALC – email including agenda for the AGM – emailed to all councillors
- (l) EBC – email from Colin Handley advising that the EBC Community Grants Scheme is open until 13 November 2017
- (m) Derbyshire County Council – Flu Vaccine information email
- (n) Letter from Mr and Mrs Allen requesting the Parish Council apply for a cultivation licence on Berresford Road
- (o) EBC Rural Grants scheme – Colin Handley
- (p) Weekly licensing applications from EBC

129/17 Date of next meeting

To note that the next meeting of Sawley Parish Council to take place on **Tuesday 24 October 2017** at 7.00 pm at the Wesleyan Methodist Chapel.

130/17 Exclusion of the public

“In view of the confidential nature of item 117 and 118, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item.”

131/17 Exempt items

- (a) Council Property
- (b) Clerk’s appraisal and incremental pay increase
- (c) Staffing - feasibility studies

132/17 Interviews for co-option

Candidate 1	-	8.15 pm
Candidate 2	-	8.30 pm
Candidate 3	-	8.45 pm
Candidate 4	-	9.00 pm

133/17 119/17 Co-option of successful candidates