



Sawley Parish Council

Clerk: Mrs K Sharpe,
25 Wilmslow Drive, Oakwood, Derby, DE21 2HR
Email: clerk@sawleyparishcouncil.org.uk
Telephone: 07513 678753

17 September 2019

Dear Councillor

You are summoned to attend an **Ordinary Meeting of Sawley Parish Council** to be held at **7.00pm on Tuesday 24 September 2019** at Sawley Memorial Hall, Draycott Road, Sawley. (Any apologies please email or telephone the Clerk.)

Yours sincerely

K Sharpe

Mrs Kate Sharpe
Clerk to Sawley Parish Council

AGENDA

100/19 Apologies for absence

101/19 Declaration of members Interest:

- (a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting.
- (b) Where a member indicates that they have a DPI but wish to make representation regarding the item before leaving the meeting, those representations must be made under public speaking.

102/19 Public Speaking

At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.

- (a) Members of the Public
- (b) Police Matters – Visit by PCC Dhindsa
- (c) Borough and County Councillor Reports

103/19 Minutes

To approve the minutes of the meeting held on 30 July 2019.

104/19 Parish Councillors Reports

Consultation at Friends of Sawley Park Fun Day – Councillor Denise Bond
Speedwatch Update

105/19 Parish Clerk Report

- (a) Update on move to online banking and moving of balances between a/cs.
- (b) Response from DCC - speed limit and improvements to footpath at Trent Lock
- (c) Update on Victorian Lamp Post
- (d) Finance Committee date / Business Plan Working Group date
- (e) Room Bookings for Parish Council meetings in 2020
- (f) Possible planning application for garden development on Draycott Road.

106/19 Matters for Determination

- (a) Reinstatement of Post Box on Draycott Road (See Note at end of document)
- (b) Replacement Post Office counter (See Note at end of document)
- (c) Tree prune/replacement quote for Lakeside Trees from Woodgrow Ltd.
- (d) Tree work request on Lakeside Park to rear of Hey Street property
- (e) Request for additional fencing at Lakeside Park
- (f) Council's nomination to DALC Executive
- (g) Review of use of Parish Rooms
- (h) Bulb plant Beresford Road
- (i) Youth Provision
- (j) Parish Council Newsletter
- (k) Hedgehog preservation

107/19 Planning

To consider the following planning applications and decisions as of 16 September 2019:

- (a) Planning applications (Erewash Borough Council planning portal)
 - i) ERE/0719/0052 – Harrington Arms, 392 Tamworth Road Sawley
Single storey side extension.
 - ii) ERE/0819/0036 – 8 Wilmot Street Sawley
Two storey side extension & single storey rear extension.
 - iii) ERE/0919/0018 – 27 Fairfield Crescent, Sawley
First floor rear extension.
- (b) Decision Notices (Erewash Borough Council planning portal)
 - i) ERE/0619/0033 – 12 Shirley Street, Sawley
Single storey rear extension and removal of first floor of existing side extension with new pitched roof added.
Decision : Approve with Conditions (Delegated).
 - ii) ERE/0619/0040 – 551 Tamworth Road, Sawley
Proposed single storey extension to existing bungalow, demolition of existing conservatory.
Decision : Approve with Conditions (Committee).
 - iii) ERE/0619/0055 – 27 Reedman Road, Sawley
Single and two storey extensions to rear and side of existing dwelling.
Decision : Approve with Conditions (Delegated).

108/19 Reports from outside bodies Councillors have attended

109/19 Committee and Working Group minutes and reports

- (a) War Memorial and Remembrance Service Working Group
To receive report from the meeting held on 9 September 2019
- (b) Christmas Lights and Decorations Working Group
To receive report from the meeting held on 12 September 2019
- i. To confirm date and timing of the event
 - ii. To confirm venue for the event - Methodist Hall or Memorial Hall
 - iii. Arrangements for additional Christmas trees – Draycott/Beresford
 - iv. Additional lighting at Draycott Road
 - v. Purchase of Christmas Trees – 4ft and 20ft (details in 110/19 c)
- (c) Community Developments and Gardening and Street Decorations Committee
To receive report from the meeting held on 18 September 2019

110/19 Finance

- (a) The following accounts are presented for approval of payment: -

Cheque Number	Payee	NET	VAT to reclaim	Amount Total
300260	SDCVS – Salaries August	£548.04	£0.00	£548.04
300261	4 Evergreen Lawns - Treatment and weekly cuts of flagpole lawn in July	£150.00	£0.00	£150.00
300262	Inside Out Ltd. Flag change 24/8 £175.	£175.00	£0.00	£175.00
300263	Community Association – hire of Parish Rooms Oct-Dec	£320.00	£0.00	£320.00
300264	Kate Sharpe – Clerk's Expenses August/Sept - Aug phone allowance £6.00 - Sept phone allowance £6.00 - Working from home allowance August £18.00 - Working from home allowance September £18.00 - Mileage 12/9 (Working Group meeting) 20 miles at 45p/mile = £9.00 - Mileage 17/09 (Pre-meeting) 20 miles at 45p/mile = £9.00 - Mileage 18/09 (Committee meeting) 20 miles at 45p/mile = £9.00 - Mileage 24/09 (Parish Council meeting) 20 miles at 45p/mile = £9.00 - Postage of agendas etc. to members for 30/7 meeting = £6.70	£90.70	£0.00	£90.70
300265	SDCVS – Salaries September	£548.04	£0.00	£548.04
300266	4 Evergreen Lawns - Treatment and weekly cuts of flagpole lawn in August	£150.00	£0.00	£150.00
300267	Viking Direct – Stationery, 2 x Inks	£35.47	£7.09	£42.56
300268	PKF Littlejohn – External Audit 2018/19 fee	£300.00	£60.00	£360.00
300269	S137 Donation to Singing4Fun Group	£20.00	£0.00	£20.00

300270	Erewash Borough Council – Flower Basket Sponsorship - 10 Baskets at Lakeside	£791.70	£158.34	£950.04
300271	Erewash Borough Council – Flower Basket Sponsorship - 3 Baskets at War Memorial	£237.51	£47.50	£285.01

(b) Income – None for August or September.

(c) Approvals Sought: -

- i. 48 x 4ft reemed Christmas Trees @£17.00 each
Total Cost = £816.00
- ii. 1 x 20ft Christmas Tree for Draycott Road
Through EBC – Nordman Fir - £575 or direct from supplier incl installation –
Nordman Fir - £450 or Norway Spruce - £250
- iii. Booking of Christmas Characters, snow machine and Santa Suit - £135.00

111/19 Correspondence

- (a) Consultation by Erewash Borough Council on Community Involvement.(forwarded 11/8)
- (b) DALC Circular 10 (forwarded 19/8)
- (c) HS2 Design Refinement Consultation (forwarded 29/8)
- (d) 2019 Parish and Town Council Liaison Forum Questionnaire (forwarded 29/8)

112/19 Date of next meeting

The next meeting of the Parish Council will be on Tuesday 29 October 2019 at 7.00pm, Sawley Women’s Institute Hall, Wilne Road, Sawley.

Notes

Item 106/19a

Sawley Parish Council calls upon Royal Mail to reinstate the Post Box it removed without consultation, near the former post office on Draycott Road. We note that towards the end of 2018 and early in 2019 -Royal Mail undertook to reinstate the post box. Regrettably, we note that Royal Mail then withdrew that undertaking by stating that it would not now do so, because there are other post boxes within half a mile of the former post office. We request Royal Mail to reconsider its decision. The area near the former post office has a high proportion of elderly residents who find it difficult, or indeed impossible to walk the half mile; suggested as reasonable. We call upon Royal Mail to keep the undertaking it made at the end of 2018 and early 2019. Members of the Parish Council are willing to meet with Royal Mail on site to discuss the need for a replacement post box, either on Draycott Road or in-store at the local Co-op.

Moved by Cllr Alan Chewings

Seconded by Cllr Dave Doyle.

Item 106/19b

Sawley Parish Council calls upon Post Office Counters to investigate the possibility of setting up a replacement post office counter with other retail outlets in the Beresford Road / Draycott Road Area. The loss of the post office counter on Wilmot Street is causing great inconvenience to residents in the area.

Moved: Cllr Alan Chewings

Seconded: Cllr Dave Doyle