



Sawley Parish Council

Clerk: Mrs K Sharpe,
25 Wilmslow Drive, Oakwood, Derby, DE21 2HR
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22 October 2019

Dear Councillor

You are summoned to attend an **Ordinary Meeting of Sawley Parish Council** to be held at **7.00pm on Tuesday 29 October 2019** at Sawley Women's Institute Hall, Wilne Road, Sawley. (Any apologies please email or telephone the Clerk.)

Yours sincerely

K Sharpe

Mrs Kate Sharpe
Clerk to Sawley Parish Council

AGENDA

113/19 Apologies for absence

114/19 Declaration of members Interest:

- (a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting.
- (b) Where a member indicates that they have a DPI but wish to make representation regarding the item before leaving the meeting, those representations must be made under public speaking.

115/19 Public Speaking

At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.

- (a) Members of the Public
- (b) Police Matters
- (c) Borough and County Councillor Reports

116/19 Minutes

To approve the minutes of the meeting held on 24 September 2019.

117/19 Parish Councillors Reports

Report on Bulb Planting event
Update on Youth Shelter
Update on Newsletter

118/19 Parish Clerk Report

- (a) Update on Casual Vacancies on Parish Council
- (b) Update on recruitment of new Clerk
- (c) Visit by PCC Dhindsa to Parish Council meeting on 26 November 2019
- (d) Response from Post Office Counters Ltd. Re. Post Office Draycott Road
- (e) Response from Royal Mail Re. replacement post box
- (f) Date for Finance meeting – 19 November 2019 Women’s Institute Hall
- (g) Parish rooms lease – expires 31 March 2020
- (h) Update on move to online banking and moving of balances between a/cs.

119/19 Matters for Determination

- (a) Retrospective approval for work actioned at Lakeside / Anstey Rd.
- (b) Request for donation from Singing for Fun Singing Group

120/19 Planning

To consider the following planning applications and decisions as of 22 October 2019:

(a) Planning applications (Erewash Borough Council planning portal)

- i) ERE/0919/0025 – 64 Hey Street, Sawley
Construction of detached outbuilding.
- ii) ERE/1019/0010 – 49 Lakeside Avenue, Sawley
Construct single storey side & front extension
- iii) ERE/1019/0030 – 31 Shaftesbury Avenue, Sawley
Erection of detached dwelling

(b) Decision Notices (Erewash Borough Council planning portal)

- i) ERE/0719/0052 – Harrington Arms, 392 Tamworth Road Sawley
Single storey side extension.
Decision : Approve with Conditions (Delegated).
- ii) ERE/0819/0036 – 8 Wilmot Street, Sawley
Two storey side extension & single storey rear extension.
Decision : Approve with Conditions (Delegated).

121/19 Reports from outside bodies Councillors have attended

122/19 Committee and Working Group minutes and reports

- (a) War Memorial and Remembrance Service Working Group
To receive report from the meeting held on 2 October 2019

- (b) Christmas Lights and Decorations Working Group

123/19 Finance

- (a) External Audit report
- (b) Additional bank signatories required.
- (c) The following accounts are presented for approval of payment: -

Cheque Number	Payee	NET	VAT to reclaim	Amount Total
300272	SDCVS – Salaries October	£548.04	£0.00	£548.04

300273	4 Evergreen Lawns - Treatment and weekly cuts of flagpole lawn in September	£150.00	£0.00	£150.00
300274	Kate Sharpe – Clerk’s Expenses - October phone allowance £6.00 - Working from home allowance October £18.00 - Mileage 29 September (Delivery of bulbs to Parish Rooms) 20 miles at 45p/mile = £9.00 - Mileage 11 October (Delivery of bulb planters to Parish Rooms) 20 miles at 45p/mile = £9.00 - Mileage 21 October (Pre-meeting with Chair and meeting re. recruitment of Clerk) 20 miles at 45p/mile = £9.00 - Mileage 29 October (Council meeting) 20 miles at 45p/mile = £9.00 - Postage 4 x Large 1 st Class Stamps - £4.24 and 8 x 2 nd Class stamps - £7.32 - Black zip ties for Remembrance notices and poppies for lamp posts - £5.99	£77.55	£0.00	£77.55
300275	Reimbursement to Clerk for purchase of Bulbs and Bulb Planters - 3000 Daffodils & 1250 Crocus - £267.00 + VAT = £320.40 - 750 Crocus - £30.00 + VAT - £36.00 7 X Spear & Jackson bulb planters = £42.02 23 X Silverline bulb planters = £112.70	£451.72	£59.40	£511.12
300276	Tudor Landscapes – planting of hedge at Lakeside Park / Anstey Road	£305.24	£0.00	£305.24
300277	Room Hire for Methodist Hall for 8 meetings of 2 hours each @ £11.00 per hour from 28/08/18 to 30/11/19 (Christmas Light switch-on event)	£176.00	£0.00	£176.00

(d) Income – £0.83 Interest on 20370985 - Instant Access Account

(e) Approvals Sought: -

- i. Tree prune quote for Lakeside/Hey Street Shrub from Woodgrow Ltd. - £60.00
- ii. Two signs with posts for Lakeside Park £462.20 + VAT
- iii. Three extra brackets for Christmas trees./ flagpoles £39.99 + VAT

124/19

Correspondence

- (a) DALC Circular 11 (forwarded 4/10)
- (b) DALC AGM details (forwarded 8/10)
- (c) DCC's Parish and Town Council Liaison Forum – Reminder of closure of questionnaire (forwarded 9/10)
- (d) EBC – Dates for Community Household Collection Service 2019/20
23/11/19, 21/12/19, 08/02/20, Sawley Park Car Park

125/19

Date of next meeting

The next meeting of the Parish Council will be on Tuesday 26 November 2019 at 7.00pm, Sawley Methodist Hall, Wilne Road, Sawley.