



## Sawley Parish Council

Acting Clerk: Mrs K Sharpe,  
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20 November 2018

Dear Councillor

You are summoned to attend **a meeting of Sawley Parish Council** to be held at **7.00pm** on **Tuesday 27 November 2018** at New Sawley Methodist Hall, Tamworth Road, Sawley, NG10 3AL. (Any apologies please email or telephone the Clerk.)

Yours sincerely

*K Sharpe*

Mrs Kate Sharpe  
Clerk to Sawley Parish Council

### AGENDA

**143/18 Apologies for absence**

**144/18 Declaration of members Interest:**

- a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting
- b) Where a member indicates that they have a DPI but wish to make representation regarding the item before leaving the meeting, those representations must be made under public speaking.

**145/18 Public Speaking**

At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.

- (a) Address by Members of the Public
- (b) Police Matters
- (c) Borough and County Councillor Reports

**146/18 Minutes**

To approve the minutes of the meeting held on 23 October 2018.

**147/18 Parish Councillors Reports**

- (a) Discussion on potential projects for 2019 (for inclusion in budget)

**148/18 Parish Clerk Report and items for decision**

- (a) Winter planting of flower beds
- (b) Maintenance of All Saints churchyard
- (c) Insurance for flagpole, laptop & events

**149/18 Planning**

To consider the following planning applications and decisions as of 20 November 2018:

- (a) Planning applications (Erewash Borough Council planning portal)
  - i) ERE 1018 0020 – 12 Northfield Avenue, Sawley  
Construction of a detached house  
No objections
- (b) Decision Notices: - TBC

**150/18 Reports from outside bodies Councillors have attended**

To receive reports.

**151/18 Committee and Advisory Group minutes and reports**

- (a) Finance and Business Plan Committee – no report.  
Note next meeting is at 7pm on Tuesday 4 December 2018 at Sawley Women's Institute Hall.
- (b) Personnel Committee – no report
- (c) War Memorial and Remembrance – Event took place on 11 November 2018.
- (d) Christmas Tree Lights and Community Events (Advisory Group) - Event took place on 23 November 2018.

**152/18 Finance**

- (a) Budget Monitoring and Bank Reconciliation
- (b) Payments. – details will be brought to the meeting

Cheque Number	Payee	NET	VAT to reclaim	Amount Total
300192	SDVCC - Wages – November 2018	£517.30	£0.00	£517.30
300193	Kate Sharpe – Clerk's Expenses November - Phone allowance £5.00 - Working from home allowance £18.00 - Mileage 23 October (Parish Council meeting) 20 miles at 45p/mile = £9.00 - Mileage 13 November (Parish Council pre-meeting) 20 miles at 45p/mile = £9.00 Mileage 20 November (meet LeisureLites) 20 miles at 45p/mile = £9.00	£50.00	£0.00	£50.00
300194	Denise Bond – Reimbursement for purchases for Christmas event	TBC	TBC	TBC

300195	John Sewell – Reimbursement for hire of lights and cables from Hire Station for Christmas event	£25.00	£0.00	£25.00
300196	S137 Donation to Scouts for use of their gazebos for Christmas event	£50.00	£0.00	£50.00
300197	Kate Sharpe – Reimbursement for purchase of new laptop.	£282.50	£56.50	£339.00
300198	Professional Security – Remembrance Day	£382.00	£76.40	£458.40
300199	PB Fire - First Aid at Remembrance Day event and Christmas event	£245.00	£0.00	£245.00
300200	Precision Audio – PA at Remembrance Day event	£80.00	£16.00	£96.00
300201	Photocast Limited – balance owed for Remembrance plaques.(£1000 deposit paid in April 2018)	£3721.00	£744.00	£4465.20 (Balance owed £3465.20 on this cheque)

- (c) Approvals Sought. – Retrospective approval for the winter planting of the 2 x flower beds and the 2 x small beds at the War Memorial – costs as summer bedding:-

Bed out planting by co-op	£126.00
Bed out 2 x planter either side of war memorial	£60.00
Bed out planting by M1 flyover	£137.00

- (d) External auditors report – conclusion of audit

**153/18**

**Correspondence**

- (a) DALC Circular 14/2018 (forwarded 18 October)  
(b) DCC re. Invitation to next Borough and Parish Council Forum meeting in 29 January 2018 (forwarded 31 October)  
(c) Returning Officers response to the EBC Consultation on location of polling stations (forwarded 7 November)

**154/18**

**Date of next meeting**

Tuesday 18 December 2018 at 7.00pm, Sawley Memorial Hall, Draycott Road, Sawley.