



**Sawley Parish Council**  
Clerk: Miss Angelika Kaufhold, 12 Shelby Close, Lenton, Nottm NG7 2FL  
Tel: 07513 678753  
Email: clerk@sawleyparishcouncil.org.uk

Date 23 November 2017

You are summoned to attend the **Monthly Meeting** of Sawley Parish Council to be held at 7.00pm on **Tuesday 28<sup>th</sup> November 2017** at Sawley Memorial Hall.

Yours sincerely

*A Kaufhold*

Miss A Kaufhold  
Clerk to Sawley Parish Council

## **AGENDA**

### **149/17 Apologies for absence**

### **150/17 Acceptance of Office**

Denise Bond duly elected as Parish Councillor at Sawley By-election held on Thursday 2 November 2017

### **151/17 Declaration of members Interest:**

- (a) members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken i.e. to stay on the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item.
- (b) where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be under item c) of public speaking.

### **152/17 Public Speaking**

- (a) at the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of council however will restrict police matters they raise to those relating to their council ward.
- (c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to the agenda items shall do so at this stage.

### **153/17 HS2 – engagement session**

### **154/17 To confirm the minutes of Sawley Parish Council meeting held on Tuesday 24 October 2017**

### **155/17 Matters Arising**

### **156/17 Reports from Clerk and Responsible Officer**

- (a) Complaints relating to poll cards not being produced for the Sawley By Election

### **157/17 Reports from Cllr Aram**

- (a) Remembrance Service feedback/discussions – Cllr Aram
- (b) Christmas Lights feedback/discussions – Cllr Aram
- (c) Planting crocus bulbs and eradicating polio – Cllr Aram
- (d) National Tree Week – Lakeside Park – Cllr Aram
- (e) Councillor emails account / associated policy and procedure – Cllr Aram
- (f) Budget 2017/18 – Finance Committee meeting request - Cllr Aram
- (g) Lakeside Park – lease
- (h) Laurel hedge on Tamworth Road B6540 (western side)

### **158/17 Parish Councillors reports**

- (a) Request for an audio speaker system – Cllr Powell
- (b) NALC – Star Councillor Award for Cllr Aram – Cllr Powell
- (c) Sawley Park litter – Cllr Simmons

### **159/17 Meeting dates for Sawley Parish Council 2018 to be held on Tuesday's at 7.00 pm venues to be confirmed:**

23 January 2018

27 February 2018

27 March 2018

24 April 2018

29 May 2018

26 June 2018

24 July 2018

28 August 2018

25 September 2018

23 October 2018

27 November 2018

18 December 2018

### **160/17 Planning (as at 23 November 2017)**

To consider the following planning applications, consultation notices and appeals and decisions

#### **(a) Consultation notices**

ERE/1117/0044 – 42 Fairfield Crescent – single storey extension to form dining kitchen, utility, shower room and garage – received 23 November 2017

#### **(b) Planning applications (Erewash Borough Council planning portal)**

None as at 13/11/17

#### **(c) Decision Notices:**

- (i) ERE/0917/0034 – 473-479 Tamworth Rd – Retrospective advertisement consent to display a non-illuminated fascia sign to front elevation – approved 09/11/17
- (ii) ERE/0917/0045 – 48 Wilne Road – prior approval for proposed single story rear extension – approved (prior approval not required) 31/10/17.
- (iii) ERE/0817/0080 – 51 Northfield Avenue – demolition of existing single storey rear projection – construction of a new single storey rear/side extension – approved with conditions 23/10/17.

- (iv) ERE/0817/0068 – 139 Peveril Crescent – erect 2 storey rear extension to form new kitchen and bedroom, re-site and replace garage and erect new front porch – approved 16/10/17
- (v) ERE/0817/0048 – 10 Shirley Street – demolish existing garage, erect new first floor extension, two storey side extension and single storey side/rear extension (resubmission in amended form of application ERE/0117/0042) – approved with conditions 17/10/17

**161/17 Reports from other meetings Councillors have attended**

**162/17 Committee and Advisory Group membership, minutes and reports**

**(a) Committee memberships – review and new appointments**

| <b>Committee</b>                                       | <b>Membership</b>   |
|--|---|
| Personnel Committee                                    | Aram (Chair)<br>Walton<br>Powell<br>R Sewell<br>Richardson                    |
| Finance Committee                                      | All councillors<br>Aram (Chair)   |
| Community Developments & Improvements (Advisory Group) | Aram (Chair)<br>Bird<br>Briggs<br>J Sewell<br>Simmons<br>Walton<br>Richardson |
| War Memorial and Remembrance Service (Advisory Group)  | J Sewell (Chair)<br>Aram<br>Bird<br>Briggs<br>Richardson<br>R Sewell          |
| Christmas Lights and Decorations (Advisory Group)      | Aram (Chair)<br>Bird<br>J Sewell<br>Simmons<br>Powell<br>Richardson           |
| Events and Communications (Advisory Group)             | Aram<br>Bird<br>Briggs<br>Simmons<br>Powell<br>Richardson                     |
| External Funding & Grant Application                   | Appointment as required   |
| Business Plan  | Appointment as required   |
| Lakeside Park (Advisory Group)                         | Appointment as required   |

|  |         |
|--|---------|
| Parochial Church Council<br>of Sawley Parish | Simmons |
| Friends of Sawley Park                       | Aram    |

## 163/17 Finance

### (a) PAYMENTS:

|   | £                |
|---|------------------|
| cq. SDCVS Wages for November 2017   | = £ 517.02       |
| <b>cq. Clerk Expenses:</b>  |                  |
| Travel to meeting (Home – Sawley Community centre – Home)<br>20 miles x £0.45   | = £ 9.00         |
| Work from home expenses November 2017   | = £ 18.00        |
| Mobile phone top up November 2017   | = £ 5.00         |
| <b>Total</b>  | <b>= £ 32.00</b> |
| <br>  |                  |
| cq TH Heath contracts (inv 12024) for grounds maintenance<br>works  | <br>= £1,762.80  |
| cq Amberol (inv 16565) for one two arm basket tree 3m black<br>and 410 mm diameter self watering cup & saucer hanging<br>basket with chains (black) x 2 | <br>= £ 570.84   |
| cq Precision Audio Solutions – remembrance service  | = £ 96.00        |
| cq Controlled Guarding Solutions – remembrance service  | = £ 330.00       |
| cq Bugler – remembrance service   | = £ 50.00        |
| cq Facade Mounted Christmas trees   | = £ TBC          |
| cq Sawley Bakery (Christmas Lights / Switch On)   | = £ 80.00        |
| <br>  |                  |
| cq. <b>Cllr Aram:</b> Stamps  | = £ 7.80         |
| <br>  |                  |
| <b>Remembrance Parade / Service –</b>   |                  |
| Cable ties  | = £ 1.25         |
| <br>  |                  |
| <b>Christmas Lights / Switch On Event -</b>   |                  |
| Refreshments (non-alcoholic mulled wine) for switch on  | = £ 70.80        |
| Switch on candy canes   | = £ 5.00         |
| Facade Christmas tree lights x 20 sets  | = £ 184.75       |
| Cups/glasses/catering items   | = £ TBC          |
| Travel / Parking  | = £ TBC          |
| <br>  |                  |
| Payment to EBC for Planning application (from Oct) for info<br>Community Pillar Clock   | <br>= £ 97.50    |

(b) Bank reconciliation – to be emailed to councillors under separate cover

## 164/17 Correspondence

- (a) Erewash Borough Council – weekly list of licensing applications dated 21 November
- (b) Complaint from Malcolm Hollingsworth re by election
- (c) Notification of external auditor appointments for the 2017/18 financial year
- (d) Erewash Borough Council – publication of electoral register December 2017
- (e) Erewash Borough Council – Borough and Parish Councils' Forum agenda for meeting to be held on Thursday 30 November 2017 at 2.30 pm at Ilkeston Town Hall
- (f) Erewash Borough Council – weekly list of licensing applications dated 14 November
- (g) Christmas Tea Dance on 13 December 2017 at 1.30 pm at Erewash Voluntary Action on Granville Avenue – poster

- (h) Query via the contact us page – “the remembrance service and parade at Sawley is always Church of England. Could this be more non-secular to represent both the non-religious and non Church of England?
- (i) DALC circular 13/2017
- (j) Derbyshire Police and Crime Panel – newsletter 8 November 2017
- (k) Parish and Town Council Liaison Forum – 7 November 2017
- (l) Erewash Borough Council – licensing applications – 7 November 2017
- (m) Erewash Borough Council – result of poll – 3 November 2017
- (n) Complaint re election – non use of poll cards – 2 November 2017
- (o) Long Eaton and District 50+ forum – 11 December 017 at Long Eaton Town Hall

**165/17 Date of next meeting**

To note that the next meeting of Sawley Parish Council to take place on **Tuesday 19 December 2017** at 7.00 pm at the Sawley Women’s Institute.