



Sawley Parish Council

Clerk: Mrs K Sharpe,
25 Wilmslow Drive, Oakwood, Derby, DE21 2HR
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19 November 2019

Dear Councillor

You are summoned to attend an **Ordinary Meeting of Sawley Parish Council** to be held at **7.00pm** on **Tuesday 26 November 2019** at New Sawley, Methodist Hall, Tamworth Road, Sawley. (Any apologies please email or telephone the Clerk.)

The meeting will be preceded **at 6.30pm** by a meeting with Derbyshire's Police and Crime Commissioner Hardyal Dhindsa.

Yours sincerely

K Sharpe

Mrs Kate Sharpe
Clerk to Sawley Parish Council

AGENDA

126/19 Apologies for absence

127/19 Declaration of members Interest:

- (a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting.
- (b) Where a member indicates that they have a DPI but wish to make representation regarding the item before leaving the meeting, those representations must be made under public speaking.

128/19 Public Speaking

At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.

- (a) Members of the Public
- (b) Police Matters
- (c) Borough and County Councillor Reports

129/19 Minutes

To approve the minutes of the meeting held on 29 October 2019.

130/19 Parish Councillors Reports

Update on Newsletter

131/19 Parish Clerk Report

(a) Update on move to online banking and moving of balances between a/cs

132/19 Matters for Determination

(a) Grant Policy - Review of donation to Singing for Fun Singing Group

133/19 Planning

To consider the following planning applications and decisions as of 19 November 2019:

(a) Planning applications (Erewash Borough Council planning portal)

- i) ERE/1019/0037 – 17, Draycott Road, Sawley
Creation of a driveway, vehicular access and associated dropped kerb
- ii) ERE/1019/0070 – 36 Northfield Avenue, Sawley
Retention of dwelling as built

(b) Decision Notices (Erewash Borough Council planning portal)

- i) ERE/0919/0025 – 64 Hey Street, Sawley
Construction of detached outbuilding.
Decision: Approve with Conditions (Delegated).
- ii) ERE/1019/0012 – 5, Shirley Street, Sawley
Construct rear extension
Decision: Approve with Conditions (Delegated).

134/19 Reports from outside bodies Councillors have attended**135/19 Committee and Working Group minutes and reports**

(a) Remembrance Service review

(b) Christmas Lights and Decorations Working Group

136/19 Finance

(a) To receive Minutes of the Finance and Business Plan meeting held on 19/11/19

(b) The following accounts are presented for approval of payment: -

| Cheque Number | Payee | NET | VAT to reclaim | Amount Total |
|---------------|---|---------|----------------|--------------|
| 300281 | JPW Distribution – delivery of newsletter | £225.00 | £0.00 | £225.00 |
| 300282 | Phase – printing of newsletter | £295.00 | £0.00 | £295.00 |
| 300283 | Singing for Fun s137 Donation – approved October meeting | £150.00 | £0.00 | £150.00 |
| 300284 | Property Care – planting the 3 x welcome planters and flagpole circle - winter and summer | £950.00 | £0.00 | £950.00 |
| 300285 | Property Care – planting the two planters at Wilne Rd/Tamworth Rd. junction - winter and summer | £700.00 | £0.00 | £700.00 |
| 300286 | CANCELLED CHEQUE | £0.00 | £0.00 | £0.00 |

| | | | | |
|--------|--|---------|--------|---------|
| 300287 | Councillor Denise Bond – reimbursement for purchase of mulled wine for Christmas event | £79.20 | £0.00 | £79.20 |
| 300288 | Inside Out Property Maintenance Purchas of additional Christmas Lights | £80.80 | £0.00 | £80.89 |
| 300289 | Councillor Denise Bond – reimbursement for cost of printing 20 x A3 Christmas posters | £20.00 | £0.00 | £20.00 |
| 300290 | SDCVS – Salaries November | £548.04 | £0.00 | £548.04 |
| 300291 | 4 Evergreen Lawns - Treatment and weekly cuts of flagpole lawn in September | £150.00 | £0.00 | £150.00 |
| 300292 | Kate Sharpe – Clerk’s Expenses - November phone allowance £6.00 - Working from home allowance November £18.00 - Mileage 12 November (Christmas Committee) 20 miles at 45p/mile = £9.00 - Mileage 19 November (Finance meeting) 20 miles at 45p/mile = £9.00 - Mileage 26 November (Council meeting) 20 miles at 45p/mile = £9.00 - Printer Ink - £15.00 - Postage 18 x 1 st Class Stamps - £12.60 and 18 x 2 nd Class stamps - £10.98 - Purchase of two 5ft x 3 ft flags - £4.66 | £94.44 | £0.00 | £94.44 |
| 300293 | Reimbursement to Clerk for Renewal of Office 365 annual subscription. | £49.99 | £10.00 | £59.99 |
| 300294 | Reimbursement to Clerk for purchase of 17 sets of Christmas lights from B&M £48.12 + £53.91 | £85.03 | £17.00 | £102.03 |
| 300295 | Room Hire for Methodist Hall for 3 meetings in 2020 of 2 hours each @ £12.00 per hour 31/3, 30/6 and 27/10 | £72.00 | £0.00 | £72.00 |
| 300296 | Professional Security for Remembrance Event | £400.06 | £80.01 | £480.07 |
| 300297 | PL PRS Ltd Music Licence – one day for Christmas Event | £65.98 | £13.20 | £79.18 |

(c) Income –

| | |
|-------------------------------------|--------|
| Hair First – Christmas tree payment | £20.00 |
|-------------------------------------|--------|

(d) Approvals Sought: -

- Retrospective approval for the printing and distribution costs for newsletter £520.00 total.
- Hire of lights for Christmas event £75.00 + £15.00 vat - plus £0.00 deposit.
- Purchase of two 5ft x 3 ft flags - £4.66
- Grounds Maintenance costs for 2020/21 From T H Heath Ltd.
 - o Item 1 Lakeside Park to mow and strim Lakeside Park £59.00 + VAT per cut

- Item 2 Pyracantha Hedge. To cut pyracantha hedge and remove arising's. Price £48.00 + VAT per occasion.
- Item 3 Thorn hedge on Tamworth Rd, To flail cut the above hedge and remove arisings from hard surfaces. Price £201.00 + VAT per occasion
- Item 4 Laurel Hedge on Tamworth Rd. To Flail cut the above hedge and remove arising's from hard surfaces Price £248.00 + VAT per occasion
- Item 5 Land adjacent to Tamworth Road B6540/Eastern Side (from All Saints' Church to the first household) - The cutting of this grass verge will be in line with the mowing cycle of Lakeside Park. Price £12.00 + VAT per cut
Total = £1291.00 + VAT for the year.

- Planting costs for 2020/21

- 13 Hanging Baskets @ £79.16 + vat each 2020, is 2nd year of a 3-year sponsorship deal with Erewash Borough Council.
- Property Care quote for planting, summer and winter and maintenance
 - 3 x Village gateway welcome planters £840.00
 - 2 Wilne Road/Tamworth Road planters £600.00
 - Flagpole area £60.00
 - Also quoted for other flowerbeds currently looked after by EBC: -

| | Property Care Basic planting | Property Care Display planting | Erewash Borough Council Cost 2019/20 |
|--------------------------------------|---------------------------------|--------------------------------------|---|
| Flowerbed by M1 | £280.00 | £340.00 | £288.00 |
| Flowerbed by Co-op | £260.00 | £320.00 | £264.00 |
| 2 x Flowerbeds at War Memorial | £140.00 | £200.00 | £126.00 |
| Watering over season – EBC charge | | | £100.00 |
| TOTALS | £680.00 | £860.00 | £878.00 |

137/19 **Correspondence**

(a) Erewash Impact Report - Citizens Advice Derbyshire Districts (forwarded 28/10)

138/19 **Date of next meeting**

There is no meeting in December, therefore the next meeting of the Parish Council will be on Tuesday 28 January 2020 at 7.00pm, Sawley Memorial Hall, Draycott Road, Sawley.

139/19 **Exclusion of press and public**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:- 'That in view of the nature of the business about to be transacted it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw'.

140/19 **Exempt item** - Staffing matter