



Sawley Parish Council
Clerk: Miss Angelika Kaufhold, 12 Shelby Close, Lenton, Nottm NG7 2FL
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Date 17 November 2016

You are summoned to attend the **Monthly Meeting** of Sawley Parish Council to be held at 7.00pm on Tuesday 22 November 2016 at Sawley Community Hall, Draycott Road, Sawley.

Yours sincerely

A Kaufhold

Miss A Kaufhold
Clerk to Sawley Parish Council

AGENDA

140/16 To receive apologies for absence

141/16 Declaration of members Interest:

- a) members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken i.e. to stay on the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item.
- b) where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be under item (c) of public speaking.

142/16 Public Speaking

- a) at the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.
- b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of council however will restrict police matters they raise to those relating to their council ward.
- c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to the agenda items shall do so at this stage.

143/16 To consider making a representation to Erewash Borough Council in relation to Licensing Application PRM0512 – Sawley Fields off Wilne Road, Sawley

144/16 To confirm the minutes of Sawley Parish Council meetings held on 25 October 2016 and Matters Arising

145/16 Report from Cllr T Aram

- Christmas lights / switch on event – update
- Remembrance Service Feedback
- Facade mounted Christmas tree scheme
- Unity Bank - Change in details
- Unity Bank - Procurement card
- Councillors Emails - Implementation date
- Boundary welcome signs
- Hanging baskets – licence application (erection of Permanent or Temporary Structure)
- Barrier baskets – licence application

- Website - Contact Us / Update Input Form
- Tamworth Road B6540 - Hedge/ Eastern Side (situated between Tamworth Road and the service road)

146/16 Cultivation Licence and Sawley Flower beds – Cllrs Sewell and Powell to report on progress

147/16 Personnel Committee
To appoint members to the Personnel Committee

148/16 Parish Clerk Report
• Casual vacancies

149/16 Planning
To consider the following planning applications and decisions.

Consultation notices and applications

- ERE/1016/0052 – Land to rear of 501-503 Tamworth Road, Sawley, NG10 3GR – Proposed detached store room to rear
- ERE/0816/0013 – 94 Ingleby Road, Sawley, NG10 3DH – amended plans for first floor extension over existing garage (14 days notice only – letter dated 3 November 2016) – circulated to councillors for comment 7/11/16

Decisions:

- 33 Roosevelt Avenue, NG10 3GD – erect single storey side extension and enlarged pitched roof over existing rear extension. Approved with conditions (delegated) 20/10/16.
- 52 Portland Road, NG10 3FL – prior notification of erection of conservatory to rear of property. Withdrawn.
- Nightingale Nursery, 545 Tamworth Road, NG10 3FB – first floor extension. Approved with Conditions (delegated) 06/10/16.
- 21 Weston Crescent, NG10 3BS – prior notification of proposed larger home extension – conservatory part brick and glass complete with glass roof and double doors. Prior approval not required. 08/11/16.

Other

Application Reference ERE/0136/0015 – KAM Servicing - retention of externally illuminated fascia sign and proposed re-siting of and alterations to externally illuminated totem sign. Approved with conditions (committee) 02/06/2016 – Cllr Aram to report

150/16 Reports from other meetings Councillors have attended

- Cllr Aram site meeting with Dave Bramwell (Head of Green Space & Street Scene) at EBC.
- Cllrs Aram and Powell feedback from meeting held with Matt Boyer (Police Community Support Officer)
- Cllr Aram planning meeting with All Saints' Church (50th Flower Festival)
- Cllr Aram and Cllr Powell feedback from meeting held with Neil Revill (Licencing Manager – EBC)
- Parish Council Representation of other boards/committees eg Friends of Sawley Park

151/16 Committee and Advisory Group minutes and reports

- Finance Committee
- Community Developments & Improvements (Advisory Group)
- Lakeside Park (Advisory Group)
- Events & Communications (Advisory Group)
- External Funding & Grant Application
- Christmas Lights and Decorations (Advisory Group)
- War Memorial and Remembrance Service (Advisory Group)

152/16 Finance

a. PAYMENTS:

cq. SDCVS	Wages for November	£	£ TBC
cq. Clerk Expenses:			
	Travel to meetings x 1 (20 miles x £0.45)	= £ 9.00	
	Work from home expenses Oct	= £18.00	
	Mobile phone top up Nov	= £ 7.50	
	Total		£ 34.50

Cq. Cllr Aram

09/11	Mileage Claim 8 miles x 0.45p (various site visits/EBC officer Home – various locations in Sawley – home)	= £3.60	
11/11	Mileage 9 miles x 0.45pm Derby City Council collecting Equipment (home – DCC – Home)	= £4.05	
09/11	Car parking LE train station (for meeting)	= £2.00	
	Cllr Aram reimbursement of costs		
	Facade mounted xmas tree		
	Fixing (Robert Poachin Ltd)	= £23.65	
	Light fixing (Boyes)	= £ 3.96	
	Napkins (switch on event)	= £ 2.33	
	*reimbursement for paying		
	Hire Station By card	= £93.90	
	* remembrance wreaths		
	Fixing wire	=£ 10.00	
	Total		£143.49

SPC email accounts (annual) = £360.00 (tbc)

Remembrance Service:

BMS – 3 xmarshalls for road closures	=	£172.08 (tbc)
Hire Station – road closure equipment	=	£ 93.90*
Royal British Legion – poppy wreath	=	£ 17.00
Silver Prize Band	=	£ 50.00
Precision Audio – PA system	=	£ 96.00
Fixing wire for wreaths	=	£ 10.00*
Peter Roebuck – Bugler	=	£ 50.00

Christmas Lights

Facade mounted trees scheme		
Cq payment for 25 Xmas trees @ £18 each	=	£450.00
Cq. Cllr Sewell – reimbursement for Broken drill bit (facade brackets)	=	£ 7.67*
Cq Silver Prize Band	=	£ 50.00
Lakeside Park Xmas tree & maintenance=		£450.00

Flower beds contract with EBC = TBC

Parish office rent 1st quarter = £300.00

(b) Income

Facade mounted trees scheme	=	£260.00 (paid in 27/10/16)
	=	£280.00 (to be deposited)

153/16 Items for information

The following items were received:

13/11/16 – Feedback for Remembrance Service
13/11/16 – Email from D Hawker passed to Cllr D Walton re Community Orchard
09/11/16 - DALC email – Safer Neighbourhoods Teams
07/11/16 – South Derbyshire Weekly Crime update
31/10/16 – EBC Licensing applications
01/11/15 – Derbyshire Open Arts events 2017
01/11/16 – DALC Circular 16-2016
01/11/16 – South Derbyshire Weekly Crime update
01/11/16 – EBC Licensing applications
28/10/16 – Derbyshire County Council – Adult Care Newsletter – Autumn 2016

154/16 Date of the next meeting

The next Sawley Parish Council meeting is confirmed as Tuesday 24 January 2017 at 7.00 pm and will take place at Sawley Memorial Hall, Draycott Road, Sawley