



## Sawley Parish Council

Clerk: Mrs K Sharpe,  
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7 May 2019

Dear Councillor

You are summoned to attend the **Annual Meeting of Sawley Parish Council** to be held at **7.00pm on Tuesday 14 May 2019** at Sawley Methodist Hall, Tamworth Road, Sawley. (Any apologies please email or telephone the Clerk.)

Yours sincerely

*K Sharpe*

Mrs Kate Sharpe  
Clerk to Sawley Parish Council

### AGENDA

- 53/19**     **Election of the Chairperson for the year 2019/20**  
and the completion of the Declaration of Acceptance of Office
- 54/19**     **Election of the Vice Chairperson for the year 2019/20**  
and the completion of the Declaration of Acceptance of Office
- 55/19**     **Election of Committees and representatives to other Bodies for the year 2019/20**
- (a)     Sawley Parish Council Committees  
          (b)     Council representatives on outside bodies
- 56/19**     **Apologies for absence**
- 57/19**     **Declaration of members Interest:**
- a)     Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting.
- b)     Where a member indicates that they have a DPI but wish to make representation regarding the item before leaving the meeting, those representations must be made under public speaking.
- 58/19**     **Public Speaking**  
At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.

- (a) Members of the Public
- (b) Police Matters
- (c) Borough and County Councillor Reports

**59/19**     **Minutes**

To approve the minutes of the meeting held on 16 April 2019.

**60/19**     **Parish Councillors Reports**

None

**61/19**     **Parish Clerk Report**

- (a) Confirm dates of meetings for 2019
- (b) Contact information to be given to Clerk
- (c) Essential of Councillors training – dates available
- (d) Purchase of Good Councillor's Guides
- (e) Sponsorship of Camm's Garden

**62/19**     **Matters for Determination**

- (a) East Midlands in Bloom
- (b) Request from HS2 Project to attend future meeting of Council
- (c) Request to site fair – Thompson Dodgems
- (d) Contact information on website, pictures & biog.

**63/19**     **Planning**

To consider the following planning applications and decisions as of 7 May 2019:

- (a)     Planning applications (Erewash Borough Council planning portal)
  - i)       ERE/0419/0011 – 32 Lock Lane, Sawley  
Demolish the existing conservatory and construct a single storey sun lounge (garden room) extension.
  - ii)      ERE/0419/0018 – 12 Northfield Avenue, Sawley  
Lawful development certificate for alterations and single storey extension to side and rear of existing dwelling house.
  - iii)     ERE/0419/0023 - 15 Arnold Avenue, Sawley  
First floor extension to rear.
  - iv)      ERE/0419/0044 - 469 Tamworth Road, Sawley  
Replace existing ground floor and first floor windows and doors with grey on white PVCU framed windows and grey composite doors
  - v)       ERE/0419/0055 – 17 Turner Road, Sawley  
Lawful development certificate for a single storey side extension forming toilet and garage.
- (b)     Decision Notices (Erewash Borough Council planning portal)
  - (i)      ERE/0219/0025 – 25 Turner Road, Sawley  
Single storey front and rear extension and two storey side extension.  
Decision : Approve with Conditions (Delegated).

- (ii) ERE/0219/0033 – 3 Kennedy Avenue  
Proposed Two-storey side extension.  
Decision : Approve with Conditions (Delegated).
- (iii) ERE/0419/0018 – 12 Northfield Avenue, Sawley  
Lawful development certificate for alterations and single storey extension to side and rear of existing dwelling house.  
Decision : Permitted development (Delegated).
- (iv) ERE/0119/0037 – 36 Northfield Avenue, Sawley  
Outline planning application for the erection of one detached dwelling(access, appearance, layout and scale for approval now).  
Decision : Approve with Conditions (Committee).

**64/19 Reports from outside bodies Councillors have attended**

- a) Sawley Garden Trail Committee update

**65/19 Committee and Advisory Group minutes and reports**

None

**66/19 Finance**

- (a) Appointment of Internal Auditor
- (b) To agree bank signatories for bank accounts.
- (c) Payments. – details will be brought to the meeting.

Cheque Number	Payee	NET	VAT to reclaim	Amount Total
300238	Flagpole Express Ltd. Additional flagpoles and flags.	£135.80	£27.16	£162.96
300239	Kate Sharpe – Clerk's Expenses May - May phone allowance £5.00 - Working from home allowance May £18.00 - Mileage 16 April (Council meeting) 20 miles at 45p/mile £9.00 - Land Registry site plan £3.00 - Stationery for internal audit, files & clips - £14.52 - 6 x 1 <sup>st</sup> Class stamps £4.20	£53.72	£0.00	£53.72
3002340	Amberol – Brackets for welcome planters	£162.00	£32.40	£194.40
3002341	SDCVS – Salaries May	£tbc	£0.00	£tbc

- (d) Income - None

- (e) Approvals Sought. –

- i) Planting of planters at junction of Wilne Road and Tamworth Road.  
To plant and maintain 2 large planters opposite Wilne Road and Tamworth Road, summer and winter bedding with small perennials - £350 each = £700.

- ii) Renewal of Council's Insurance – Zurich have quoted:  
LTA Term\* Price proposed (including all applicable taxes)  
1 Year £630.49  
3 Year £591.52  
5 Year £565.27
- iii) Purchase of Good Councillors guides - £4 each from DALC = £44.00

**67/19**

**Correspondence**

- (a) DALC – Circular 5 (forwarded 10/4).
- (b) Spotlight newsletter released from the Police and Crime Commissioner Issue 7 Spring 2019. (forwarded 16/4).
- (c) DALC - Circular 6 (forwarded 1/5).
- (d) EBC - Letter from Erewash Borough Council – expressions of interest for a position of Parish Councillor Representative on the Standards Committee of Erewash Borough Council.

Note: These will be forwarded to new Members by email, once addresses are given.

**68/19**

**Date of next meeting**

Tuesday 25 June 2019 at 7.00pm, Sawley Memorial Hall, Draycott Road, Sawley.  
This meeting will be preceded by the Annual Parish Meeting for the village, which will commence at 6.30pm.