



Sawley Parish Council
Clerk: Miss Angelika Kaufhold, 12 Shelby Close, Lenton, Nottm NG7 2FL
Tel: 07513 678753
Email: clerk@sawleyparishcouncil.org.uk

22 May 2018

You are summoned to attend the **Monthly Meeting** of Sawley Parish Council to be held at 7.00pm on **Tuesday 29 May 2018** at Sawley Memorial Hall.

Yours sincerely

A Kaufhold

Miss A Kaufhold
Clerk to Sawley Parish Council

AGENDA

- 60/18 Election of the Chairperson for the year 2018/19 and the completion of the Declaration of Acceptance of Office**
- 61/18 Election of the Vice Chairperson for the year 2018/19 and the completion of the Declaration of Acceptance of Office**
- 62/18 Election of Committees and representatives to other Bodies for the year 2018/19**
 - (a) Sawley Parish Council Committees**
 - (b) Council representatives on outside bodies**
- 63/18 Apologies for absence**
- 64/18 Declaration of members Interest:**
 - a) members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting
 - b) where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be under item c) of public speaking.
- 65/18 Public Speaking**
 - a) at the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.
 - b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of council however will restrict police matters they raise to those relating to their council ward.

- c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to the agenda items shall do so at this stage.

66/18 To confirm the minutes of Sawley Parish Council meetings held on Tuesday 24 April 2018 and Matters Arising

67/18 Reports from Cllr T Aram

- a) Trough Planters - update

68/18 Parish Clerk Report

- a) General Data Protection Regulations – update – Sawley Parish Council Privacy Notice – consent and councillors emails
- b) Data Protection Fees – 2018-19 – NALC guidance L05-18 issued April 2018 – Tier 1 fee payable by Sawley Parish Council – Tier 1 - £40.00
- c) NALC – model standing orders 2018

69/18 Planning

To consider the following planning applications, appeals and decisions as of 22 May 2015

(a) Consultation notices

None received as at 22/5/18

(b) Planning applications (Erewash Borough Council planning portal)

- (i) ERE/0418/0047 – 139 Peveril Crescent – 2 storey rear extension for new kitchen and bedroom. Re-site and replace garage (resubmission in amended form of application reference 0817/0068
- (ii) ERE/0418/0040 – 513 Tamworth Road – change of use A1 Retail to A5 Hot food takeaway

(c) Decision Notices:

- (i) ERE/0318/0045 – 473 – 479 Tamworth Road - retention of externally illuminated fascia sign – approved
- (ii) ERE/0318/0060 – 43 Shirley Street – 2 storey rear extension – approved
- (iii) ERE/0218/0006 – 37 Rufford Road – single storey & side extension – approved

70/18 Reports from other meetings Councillors have attended

71/18 Committee and Advisory Group minutes and reports

- (a) Finance Committee
- (b) Community Developments & Improvements (Advisory Group)
- (c) Lakeside Park (Advisory Group)
- (d) Events & Communications (Advisory Group) – meeting held on 11 May 2017 (Minutes to be circulated / recommendations to be made to the Full Council)
- (e) External Funding & Grant Application
- (f) Christmas Lights and Decorations (Advisory Group)
- (g) War Memorial and Remembrance Service (Advisory Group) last met on 30 April 2018 and next meeting to be held on 11 June 2018

72/18 Finance

a. PAYMENTS:

cq. SDCVS Wages for May 2018 = £ TBC

cq. Clerk Expenses:

Work from home expenses May = £ 18.00

Mobile phone top up May	= £ 5.00
Colour/Black printer cartridge	= £ 35.99
Black printer cartridge	= £ 16.99
Mileage – DALC training (46 x £0.45) (Home/Matlock/Home)	= £ 20.70
Mileage – Rem mtg 30/4 (19 x £0.45)(home/White Lion Sawley/Home)	= £ 8.55
Mileage – SPC 27/5 (17 x £0.45) (home/Com Hall/Home)	= £ 7.65
Mileage – Mtg with chair 7/5 (10 x £0.45) (home/Chilwell/home)	= £ 4.50
Mileage – Mtg with chair 23/5 (12 x £0.45) (ILK/Chilwell/Home)	= £ 5.40
Wilcos stationary	= £ 3.65
Stamps 6 x 1 st	= £ 4.02
Wilcos – stationary (30/4)	= £ 4.75
Parking – trg at DALC	= £ 4.00

Total expenses = £139.20

NALC – reissue chq	= £ 60.00
EBC – Clearing of dog fouling – Jan to March	= £ 108.00
EBC – preparation, planting out and maintenance of Beds by co-op, war memorial and M1 fly over	= £ 507.60
Replacement of St George Flags with Union Flags (under delegated authority) C Boyd – 18/5/18	= £ 120.00
EBC – business rates bill	= £ 75.92

(b) Deposits:

Facade Christmas tree scheme – 17/5	= £ 200.00
Derbyshire County Council Grant for war memorial plaques – 10/05	= £4,589.00
Facade Christmas tree scheme – 17/4	= £ 80.00

(c) Statement of holdings for 2017/18 for approval and signature

(d) Approval for placing of orders:

Remembrance – quote for First Aid	= £ 95.00
Xmas lights switch on – quote for First Aid	= £ 150.00
1 x 6m 2 piece classic white fibreglass flagpole for memorial & installation	= £ 571.40
1 x Union flag for memorial site	= £ 67.20
Amberol – delivery quote for hanging baskets/entrance planters etc	= £ 68.40

73/18 Correspondence

- (a) National Rural Crime Survey – Derbyshire – received 22 May
- (b) HS2 Community Information Events – June and July 2018 – received 22 May
- (c) Libraries for Derbyshire: Public Library Service Strategy consultation received 22 May
- (d) Sawley and District Historical Society – talk by Julie Ede – Wonderful, Wicked, Wily Wallis on 28 May at 8.00pm at Sawley Church Hall

74/18 Date of next meeting

To agree that

- (a) the Annual Parish Meeting to take place on **Tuesday 26 June 2018 at 7.00 pm** at Sawley Community Hall
- (b) the next meeting of Sawley Parish Council to take place on **Tuesday 26 June 2018 at the rising of** the Annual Parish Meeting at Sawley Community Hall.