



Sawley Parish Council

Clerk: Mrs K Sharpe,
25 Wilmslow Drive, Oakwood, Derby, DE21 2HR
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20 March 2019

Dear Councillor

You are summoned to attend **a meeting of Sawley Parish Council** to be held at **7.00pm** on **Tuesday 26 March 2019** at Sawley Memorial Hall, Draycott Road, Sawley.
(Any apologies please email or telephone the Clerk.)

Yours sincerely

K Sharpe

Mrs Kate Sharpe
Clerk to Sawley Parish Council

AGENDA

26/19 **Apologies for absence**

27/19 **Declaration of members Interest:**

- a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting.
- b) Where a member indicates that they have a DPI but wish to make representation regarding the item before leaving the meeting, those representations must be made under public speaking.

28/19 **Public Speaking**

At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.

- (a) Members of the Public
- (b) Police Matters
- (c) Borough and County Councillor Reports

29/19 **Minutes**

To approve the minutes of the meeting held on 26 February 2019.

30/19 **Parish Councillors Reports**

- (a) Consultation on provision of activities for young people in Sawley

31/19 Parish Clerk Report

- (a) 'Welcome to Sawley' sign
- (b) Planning application ERE/0119/0037 – 36 Northfield Avenue, Sawley
- (c) Flagpole circle

32/19 Matters for Determination

- (a) Flower Bed opposite Nags Head
- (b) Flower Bed at Bill Camm's garden
- (c) DALC Subscription 2019/20

33/19 Planning

To consider the following planning applications and decisions as of 20 March 2019:

- (a) Planning applications (Erewash Borough Council planning portal)
 - i) ERE/0219/0025 – 25 Turner Road, Sawley
Single storey front and rear extension and two storey side extension.
 - ii) ERE/0219/0030 – 3 Kennedy Avenue, Sawley
Proposed two storey side extension.
- (b) Decision Notices (Erewash Borough Council planning portal)
 - i) ERE 1218/0027 –1 Purdy Meadow, Sawley.
Single storey extensions to rear and side.
Approved with conditions.
 - ii) ERE/0119/0024 – 12A Mannion Crescent, Sawley
Erect single storey rear and side extensions
Approved with conditions.

34/19 Reports from outside bodies Councillors have attended

- a) Sawley Garden Trail Committee on Wednesday 13 March 2019

35/19 Committee and Advisory Group minutes and reports

No meetings

36/19 Finance

- (a) Budget Monitoring and Bank Reconciliation reports queries.
- (b) Payments. – details will be brought to the meeting.

Cheque Number	Payee	NET	VAT to reclaim	Amount Total
300221	Sharon Richards S137 Donation to Knit'n'Natter Group in Sawley approved at Feb'19 meeting under item 23/19(d)	£150.00	£0.00	£150.00
300222	SDVCC - Wages – March 2019	£517.30	£0.00	£517.30
300223	Kate Sharpe – Clerk's Expenses March - March phone allowance £5.00 - Working from home allowance March £18.00 - Mileage 26 February (Council meeting) 20 miles at 45p/mile = £9.00	£41.00	£0.00	£41.00

	- Mileage 19 March (Parish Council pre-meeting) 20 miles at 45p/mile = £9.00			
300224	Flagpole Express – 108 flags	£1350.00	£270.00	£1620.00
300225	Flagpole Express – 6 flagpoles	£80.40	£16.08	£96.48
300226	Rent of Parish Rooms at Sawley Memorial Hall (April-May-June 2019)	£300.00	£0.00	£300.00
300227	Tudor Landscapes Ltd. Creation of flowerbed at flagpole area	£238.00	£0.00	£238.00

(c) Income

Refund from 2Commune for email addresses not used	£330.00
VAT Refund	£3,079.80

(d) Approvals Sought. –

- i) Cutting & improvement of grass at Flagpole area cost tbc
 - Evergreen Lawns – £150 / month
 - Creative Garden Care – £150 / month
- ii) Christmas Countdown Plunger - £45.00 + cost of logo design
- iii) Jens Hens – Planting & Maintenance quotes
 - Flagpole Circle - £100 winter/summer bedding + feeding or £110 perennials & mulch
 - 3 Planters for Welcome signs £300 per planter for summer and winter bedding & maintenance
- iv) Erewash Borough Council – Planting & Maintenance quotes
 - Flagpole Circle – Not quoted for.
 - 3 Planters for Welcome signs £95 per planter for summer bedding & water throughout season. Includes plant material but client to place in location. Winter bedding not available for planters.
 - Bed out planting by coop, includes preparation and removal of debris £132.00 x 2 June & October
 - Bed out 2 x planter either side of war memorial, includes preparation and removal of debris £63.00 x 2 June & October
 - Bed out planting by M1 flyover, includes preparation and removal of debris £144.00 x 2 June & October
 - Water above bedding until established £100.00
 - Weed/hoe bedding (as above) per occasion as required in agreement with the Parish Council £60.00

37/19

Correspondence

- (a) Election Nomination packs and notice of Election Agents/Candidates Briefing on Wednesday 20 March 2019 - Town Hall, Long Eaton (forwarded 14 February)
- (b) DCC Parish and Town Council Liaison Forum Update – now on Thursday 3 April 2019 (forwarded 26 February)
- (c) DALC - Spring Seminar 1 April 2019 at Willersley Castle - Achieving More For Your Community – Final reminder for booking (forwarded 13 March)

38/19

Date of next meeting

Tuesday 16 April 2019 at 7.00pm, Sawley Women's Institute Hall, Wilne Road, Sawley
Please note: the ordinary meeting of the Parish Council will be preceded at 6.00pm
by a Finance meeting to sign off the draft end of year accounts before submission to
internal auditor.

39/19

Exempt

Staffing matters – Clerk's probationary period