



Sawley Parish Council
Clerk: Miss Angelika Kaufhold, 12 Shelby Close, Lenton, Nottm NG7 2FL
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Date 21 June 2017

You are summoned to attend the **Monthly Meeting** of Sawley Parish Council to be held on **Tuesday 27 June 2017** at Wesleyan Methodist Chapel. This Monthly Meeting will follow on from the Annual Parish Meeting starting at 7.00pm.

Yours sincerely

A Kaufhold

Miss A Kaufhold
Clerk to Sawley Parish Council

AGENDA

72/17 Apologies for absence

73/17 Declaration of members Interest:

- a) members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken i.e. to stay on the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item.
- b) where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be under item c) of public speaking.

74/17 Public Speaking

- a) at the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.
- b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of council however will restrict police matters they raise to those relating to their council ward.
- c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to the agenda items shall do so at this stage.

75/17 Co-option of parish councillor

Councillors to note that under Section 87(2) of the Local Government Act 1972 a public notice of casual vacancy was published on 2 June 2017. The deadline for a request in writing for an election to be received from ten electors of the Parish to Erewash Borough Council is Thursday 22 June 2017.

76/17 To confirm the minutes of Sawley Parish Council meetings held on Tuesday 23 May 2017 and Matters Arising

77/17 Reports from Cllr T Aram

- (a) National Tree Week – funding bid update
- (b) Rural Community Grant – Pillar Clock – progress update
- (c) Lakeside car park – update

- (d) Community Rail Awards nomination – most enhanced station buildings and surroundings
- (e) Erewash in Bloom nomination – Communal Area / Community Project

78/17 Flower baskets for Sawley Old Market Place – Cllr J Sewell and Cllr Aram to report

79/17 NALC Star Council Award nomination – Cllr J Powell

80/17 Litter along Tamworth Road outside Business Premises – Cllr Y Bird

81/17 Parish Clerk Report

Request from Cllr Aram to attend DALC Finance for Councillors course on 11 September at Cromford Mills at £40 + VAT

82/17 Planning

To consider the following planning applications, appeals and decisions

(a) Consultation notices

- (i) 66 Netherfield Road, Sawley – ERE/0617/0001 – single storey rear extension
- (ii) 73 Reedman Road – ERE/0517/0049 – ground floor rear extension

(b) Decision Notices:

None

83/17 Reports from other meetings Councillors have attended

84/17 Committee and Advisory Group minutes and reports

- (a) Finance Committee
- (b) Community Developments & Improvements (Advisory Group)
- (c) Lakeside Park (Advisory Group)
- (d) Events & Communications (Advisory Group)
- (e) External Funding & Grant Application
- (f) Christmas Lights and Decorations (Advisory Group)
- (g) War Memorial and Remembrance Service (Advisory Group)

85/17 Finance

(a) PAYMENTS:

	£	
cq. SDCVS Wages for June 2017		TBC
cq. Clerk Expenses		
Travel to meeting (Home – Sawley - Home)		
18 miles x £0.45		= £ 8.10
Travel to internal auditor (home -Matlock – home		
52 x £0.45 miles)		=£ 23.40
Work from home expenses March		= £ 18.00
Mobile phone top up June		= £ 7.50
Total		= £ 57.00
Internal Auditor fee		= £75.00
Sawley Community Association – rental		=£300.00
Amberol Ltd – hanging baskets/barrier baskets		=£2,968.73
Hanging baskets/barrier baskets – delivery costs		=£50.00
Erewash Borough Council – rates for premises		=£73.77
Woodgrow Limited (payment of VAT for invoice		=£30.00

(b) Approval of the Annual Governance Statement for the year ending 31st March 2017

(c) Approval of the internal audited accounts for the annual return for year 2016/2017 and restated bank reconciliation for submission to Grant Thornton external auditor

(d) Review and approval of Financial Regulations 2017

86/17 Correspondence

- (a) DALC – Neighbourhood Planning email – NALC – Good Councillor's Guide to Neighbourhood Planning
- (b) Armed Forces Day – flag flying request to fly the armed forces flag on 24 June 2017 to show support for the Armed forces
- (b) DALC – Circular 07/2017 – including link to NALC – Good Councillor Guide 2017
- (c) Derbyshire Clean Air Day – Derbyshire County Council
- (d) DALC – Memorial Safety Inspection training
- (e) Erewash Borough Council – Rural Grants Scheme and Community Grants Scheme

87/17 Date of next meeting

To note that the next meeting of Sawley Parish Council to take place on **Tuesday 25 July 2017** at 7.00 pm at Sawley Memorial Hall.