



## Sawley Parish Council

Clerk: Mrs K Sharpe,  
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23 July 2019

Dear Councillor

You are summoned to attend an **Ordinary Meeting of Sawley Parish Council** to be held at **7.00pm on Tuesday 30 July 2019** at Sawley Women's Institute Hall, Wilne Road, Sawley. (Any apologies please email or telephone the Clerk.)

Yours sincerely

*K Sharpe*

Mrs Kate Sharpe  
Clerk to Sawley Parish Council

### AGENDA

**87/19**     **Apologies for absence**

**88/19**     **Declaration of members Interest:**

- (a) Members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting.
- (b) Where a member indicates that they have a DPI but wish to make representation regarding the item before leaving the meeting, those representations must be made under public speaking.

**89/19**     **Public Speaking**

At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.

- (a) Members of the Public
- (b) Police Matters
- (c) Borough and County Councillor Reports

**90/19**     **Minutes**

To approve the minutes of the meeting held on 25 June 2019.

**91/19**     **Parish Councillors Reports**

Consultation at Friends of Sawley Park Fun Day – Councillor Denise Bond  
Speedwatch Meeting – Councillor Dave Doyle  
Meeting with Police & Crime Commissioner – Councillor Dave Doyle

**92/19**      **Parish Clerk Report**

- (a) Road Safety on Lock Lane – Request to Highways authority
- (b) Survey of pavements in Sawley – Request to DCC
- (c) Adoption of Right of Way
- (d) September fair at Lakeside
- (e) Trees at Lakeside
- (f) Installation of Planters at junction of Wilne Rd / Tamworth Rd.
- (g) Camms Garden update
- (h) DALC training – extra date for Essentials course + First Aid course

**93/19**      **Matters for Determination**

- (a) Approval of review of Standing Orders, Financial Regulations, Financial Risk Assessment and Statement of Holdings and adoption for Civic Year.
- (b) Request for donation Singing 4 Fun.
- (c) Hedge cut on Tamworth Road
- (d) Arrangements for additional Christmas trees / flags
- (e) Arrangements for August

**94/19**      **Planning**

To consider the following planning applications and decisions as of 14 July 2019:

- (a)      Planning applications (Erewash Borough Council planning portal)
  - i)        ERE/0619/0033 – 12 Shirley Street, Sawley  
Single storey rear extension and removal of first floor of existing side extension with new pitched roof added.
  - ii)       ERE/0619/0040 – 551 Tamworth Road, Sawley  
Proposed single storey extension to existing bungalow, demolition of existing conservatory.
  - iii)      ERE/0619/0055 – 27 Reedman Road, Sawley  
Single and two storey extensions to rear and side of existing dwelling.
  
- (b)      Decision Notices (Erewash Borough Council planning portal)
  - (i)       ERE/0519/0029 – 74 Grosvenor Avenue, Sawley  
Single storey rear and part side extension.  
Decision : Approve with Conditions (Delegated).
  - (ii)      ERE/0519/0068 – 94 Wilne Road, Sawley  
Large Cedar ("Cedar 3 " on map) at rear of the garden - lift crown by removing 4 large lower branches & clear dead branches. Reduce height by 25%. Work in Conservation Area.  
Decision : Approve (Delegated).
  - (iii)     ERE/0519/0058 – 509 Tamworth Road, Sawley  
Retrospective application for the installation of an ATM.  
Decision : Approve with Conditions (Delegated).
  - (iv)      ERE/0519/0059 - 509 Tamworth Road, Sawley  
Retrospective advertisement application for integral illumination and screen to the ATM fascia, internally illuminated Free Cash Withdrawals sign above the ATM and Blue LED halo illumination to the surround  
Decision : Approve with Conditions (Delegated).

**95/19      Reports from outside bodies Councillors have attended**

(a) Sawley Garden Trail

**96/19      Committee and Advisory Group minutes and reports**

Finance and Business Plan Committee

(a) To Receive Minutes of the meeting held on 16 July 2019

**97/19      Finance**

(a) Approval of the move to BACS payments

(b) Approval of the move of £60,000 from UTB Account no. 20370972 to UTB Account no. 20370985.

(c) The following accounts are presented for approval of payment: -

Cheque Number	Payee	NET	VAT to reclaim	Amount Total
300252	SDCVS – Salaries July	£548.04	£0.00	£548.04
300253	Kate Sharpe – Clerk's Expenses July - July phone allowance £6.00 - Working from home allowance July £18.00 - Mileage 25 June (Council meeting) 20 miles at 45p/mile = £9.00 - Mileage 16 July (Finance meeting) 20 miles at 45p/mile = £9.00 - Mileage 22 July (Pre-meeting) 20 miles at 45p/mile = £9.00 - Mileage 30 July (Council meeting) 20 miles at 45p/mile = £9.00 - Postage of agendas etc. to members for 25/6 meeting = £11.74 - 18 x 1 <sup>st</sup> Class stamps = £12.60 - 6 x 1 <sup>st</sup> Class stamps = £4.20 - 12 x 2 <sup>nd</sup> Class stamps = £7.32	£95.86	£0.00	£95.86
300254	4 Evergreen Lawns - Spring Treatment and weekly cuts of flagpole lawn in June	£150.00	£0.00	£150.00
300255	Tudor Landscapes – for installation of two planters at Wilne Rd/Tamworth Rd junction	£207.50	£0.00	£207.50
300256	Community Association – hire of Parish Rooms	£300.00	£0.00	£300.00
300257	Broxap Ltd. - Lanarkshire Slim Steel Planter x 2 with lettering	£1098.00	£219.60	£1317.60
300258	Inside Out Ltd. Flag change 17/5 £155, Installation of brackets at White Lion £25	£180.00	£0.00	£180.00

(d) Income

Sponsorship by Robert Ellis of the two planters at junction of Wilne Road/Tamworth Road.	£250.00
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(e) Approvals Sought: -

- i. Security at Remembrance Day Event - (1 SIA Licensed Supervisor, 2 SIA Licensed Personnel, 3 Stewards, 6 radios): (4 hour minimum shift).
  - 4 hrs @ £18.25 an hour (ex VAT) = £73.00 (ex VAT)
  - 8 hrs @ £15.75 an hour (ex VAT) = £126.00 (ex VAT)
  - 12 hrs @ £14.25 an hour (ex VAT) = £171.00 (ex VAT)
  - 6 radios @ £5.00 per handset (ex VAT) = £30.00 (ex VAT)Total Cost = £400.00 (ex VAT)
- ii. First Aid at Remembrance Day Event - PB Fire Ltd. - £100+VAT
- iii. PA Hire for Remembrance Day Event - Precision Audio Solutions Ltd - £80+VAT
- iv. First Aid at Christmas Event - PB Fire Ltd. - £100+VAT
- v. PA Hire at Christmas Event - Precision Audio Solutions Ltd - £80+VAT
- vi. Silver Prize Band at Christmas Event - £60

**98/19**

**Correspondence**

- (a) DALC - Circular 9 (forwarded 9/7)
- (b) Derbyshire Connect Active Travel Questionnaire - Amber Valley & Erewash (forwarded 19/7)
- (c) 2018/19 Annual Erewash Impact Report - Citizens Advice Derbyshire Districts (forwarded 19/7)
- (d) Email re. tree work by Network Rail
- (e) Email re. concerns about dog walkers at Lakeside Park

**99/19**

**Date of next meeting**

The Council does not meet in August therefore the next meeting of the Parish Council will be on Tuesday 24 September 2019 at 7.00pm, Sawley Memorial Hall, Draycott Road, Sawley.