



**Sawley Parish Council**  
Clerk: Miss Angelika Kaufhold, 12 Shelby Close, Lenton, Nottm NG7 2FL  
Tel: 07513 678753  
Email: clerk@sawleyparishcouncil.org.uk

Date 17 January 2018

You are summoned to attend the **Monthly Meeting** of Sawley Parish Council to be held at 7.00pm on **Tuesday 23 January 2018** at Sawley Memorial Hall.

Yours sincerely

*A Kaufhold*

Miss A Kaufhold  
Clerk to Sawley Parish Council

## **AGENDA**

### **1/18 Apologies for absence**

### **2/18 Declaration of members Interest:**

- (a) members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken i.e. to stay on the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item.
- (b) where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be under item c) of public speaking.

### **3/18 Public Speaking**

- (a) at the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.
- (b) If the Police Liaison Officer, a County Council or Borough Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of council however will restrict police matters they raise to those relating to their council ward.
- (c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to the agenda items shall do so at this stage.

### **4/18 To confirm the minutes of Sawley Parish Council meeting held on Tuesday 28 November 2017 and 19 December 2017**

### **5/18 Matters Arising**

### **6/18 Parish Councillors reports**

- (a) Grants and Donations Policy – Cllr Aram to report
- (b) DALC Spring Seminar – Cllr Aram to report
- (c) Pillar Clock (Update for new Councillors) – Cllr Aram to report

- (d) Street Planters (Update for new Councillors) – Cllr Aram to report
- (e) Sawley War Memorial - Replacement Tree Request – Cllr Aram to report
- (f) Business Plan 2018/19 – Cllr Aram to report

**7/18 Sawley Parish Council Budget 2018-19 and Precept**

To consider the budget report prepared and circulated by Councillor Aram and setting of the precept for 2017-18.

**8/18 Planning (as at Wednesday 17 January 2017)**

To consider the following planning applications, consultation notices and appeals and decisions

**(a) Consultation notices**

- (i) ERE/0118/0015 – Long Eaton Railway Station – Erection of pillar clock on land in front of the access lifts to Platform 2 received from EBC 12 January 2018
- (ii) ERE/0118/0034 – 29 Reedman Road – erection of a single storey rear extension and new replacement single storey garage attached to side of dwelling house (existing garage and store to be demolished) received 17 January 2018

**(b) Planning applications (Erewash Borough Council planning portal)**

None as at 15/01/18

**(c) Decision Notices:**

None as at 15/01/18

**(d) Enforcement:**

- (i) ENF/101351 McColls – Tamworth Road, retention of illuminated advertisement – Cllr Aram to provide and update
- (ii) ERE/0316/0015 Kam Autos – Tamworth Road, retention of externally illuminated fascia sign and proposed re-sitting of and alteration to, externally illuminated totem sign – Cllr Aram to report

**9/18 Reports from other meetings Councillors have attended**

**10/18 Committee and Advisory Group membership, minutes and reports**

**11/18 Finance**

**(a) PAYMENTS:**

	£
cq. SDCVS Wages for January 2018	= £ TBC
cq. <b>Clerk Expenses:</b>	
Travel to meeting (Home – Sawley Memorial Hall – Home)	
20 miles x £0.45	= £ 9.00
Work from home expenses January 2017	= £ 18.00
Mobile phone top up January 2017	= £ 5.00
Stamps x 6	= £ 3.90
<b>Total</b>	<b>= £ 35.90</b>
UKLC website annual fee	= £ 870.00
First Aid provision for Remembrance Service	= £ 95.00
ESET NOD32 Anti-virus	= £ 62.50
<b>Cllr Aram</b>	
Postage/Stamps	= £ TBC

**12/18 Correspondence**

- (a) DCC – Katie Grainger email re request to extend lease for Lakeside Park received 17/01/18
- (b) EBC – Weekly licensing applications received 16/01/18

- (c) DALC – Councillors Essentials Training 12 Feb 2018 received 10/01/18
- (d) EBC – minutes of the Borough and Parish Councils' Forum received 9/01/18
- (e) UKLC Website Annual fee – received 5/01/18
- (f) East Midlands Waterways – invitation for grant applications received 10/01/18
- (g) EBC – concurrent function and parish precept 2018/19 request 20/12/17
- (h) DCC – updating of the local list from DCC planning received 20/12/17
- (i) DCC – Derbyshire Adult Care Newsletter tenth edition received 22/12/17
- (j) Neighbourhood Watch Newsletter – December edition received 22/12/17
- (k) EBC – list of weekly licensing applications received 27/12/17
- (l) EBC list of weekly licensing applications received 2 Jan 2018
- (m) DALC – circulars 01-2018 and 02-2018 received 4 Jan 2018
- (n) DALC – email re PKK Littlejohn (new external auditors) received 4 Jan 2018
- (o) National Fraud Survey – from the Neighbourhood Watch Network received 4 Jan 2018
- (p) National Village Halls Week – email from Rural Action Derbyshire received 8 Jan 2018
- (q) DCC – Mobile library Route updates – 29 Jan 2018 received 8 Jan 2018

**13/18 Date of next meeting**

To note that the next meeting of Sawley Parish Council to take place on **Tuesday 27 February 2018** at 7.00 pm at Sawley Women's Institute.