



Sawley Parish Council
Clerk: Miss Angelika Kaufhold, 12 Shelby Close, Lenton, Nottm NG7 2FL
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18 April 2018

You are summoned to attend the **Monthly Meeting** of Sawley Parish Council to be held at 7.00pm on **Tuesday 24 April 2018** at New Sawley Methodist Church, Tamworth Road.

Yours sincerely

A Kaufhold

Miss A Kaufhold
Clerk to Sawley Parish Council

AGENDA

46/18 Apologies for absence

47/18 Declaration of members Interest:

- (a) members must ensure that they complete the Declaration of Members Interest sheet prior to the start of the meeting and must indicate the action to be taken i.e. to stay on the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item.
- (b) where a member indicates that they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be under item c) of public speaking.

48/18 Public Speaking

- (a) at the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the council to comment on any matter already on the agenda.
- (b)
 - (i) Police to report - members of council however will restrict police matters they raise to those relating to their council ward
 - (ii) Derbyshire County Councillor
- (c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to the agenda items shall do so at this stage.

49/18 To confirm the minutes of Sawley Parish Council meeting held on Tuesday 27 March 2018

50/18 Matters Arising

51/18 Community Litter pick

Members to agree a date for a community litter pick and sites

52/18 Parish Councillors reports

- (a) Grants and donations S137 application form – Cllr Aram to report

- (b) War memorial – plaque – Cllr Sewell to report

53/18 Planning (as at 21 March 2018)

To consider the following planning applications, consultation notices and appeals and decisions

(a) Consultation notices

- (i) ERE/0318/0060 – 43 Shirley Street – two storey rear extension and alterations to existing conservatory to create a single storey rear extension (received 13/4/18)
- (ii) ERE/0418/0010 – 69 Draycott Road – erect single storey side and front extension (received 11/4/18)

(b) Planning applications (Erewash Borough Council planning portal)

- (i) ERE/0418/0010 – 69 Draycott Road – erect single side and front extension
- (ii) ERE/0318/0045 – 473-479 Tamworth Road – retention of internally illuminated fascia sign – advertisement consent (weekly list 19/3/18 to 25/3/18)

(c) Decision Notices:

None

(d) Enforcement action - update

ENF – 103896 – KAM Autos – confirmation that EBC will not be taking any further action

54/18 Reports from other meetings Councillors have attended

55/18 Committee and Advisory Group membership, minutes and reports

- (a) Remembrance Working Group meeting on 30 April 2018

56/18 Clerk report:

- (a) To note the Parish council insurance renewal
- (b) To agree the appointment of internal auditor – £75.00
- (c) Maintenance for Lakeside Park and issue of litter and dog fouling
- (d) Approval for the issuing of invoices for facade Christmas tree scheme 2017
- (e) Lakeside car park – request for permit
- (f) To note the implementation of the national 2% pay award and the clerk moving to the next pay increment effective from 1 April 2018

57/18 Finance

(a) PAYMENTS:

cq. SDCVS Wages for April 2018 = £ TBC

cq. Clerk Expenses:

Travel to meeting (Home – Methodist Hall – Home)
18 miles x £0.45 = £ 8.10
Stamps x 6 = £ 4.02
Stamps x 12 = £ 8.04
Work from home expenses April 2018 = £ 18.00
Mobile phone top up April 2018 = £ 5.00
Total = £ 43.16

DALC – fee for GDPR training =£ 45.00
Zurich – insurance =£ 565.77
Methodist Hall – room hire x 3 =£ 66.00

- (b) Year end bank reconciliation from 1 April 2017 to 31 March 2018 to be submitted to Internal Auditor for approval**
- (c) Statement of Holdings for 2018/19 for approval**
- (d) Financial Regulations 2018 for approval**
- (e) To appoint Brian Wood as Internal Auditor**

58/18 Correspondence

- (a) 18 April 2018 – DALC circular 6 – 2018 (forwarded 18/4)
- (b) 18 April 2018 – Well Being Erewash Participation Event – Tuesday 22 May 9.30 am to 11.30 am at Arena Church, 1 Rutland Street, Ilkeston (forwarded 18/4)
- (c) 17 April 2018 – EBC weekly list of licensing applications (forwarded 18/4)
- (d) 16 April 2018 – Derbyshire Lamp Post Poppy Campaign (forwarded 18/4)
- (e) 13 April 2018 – EBC Community Grant Scheme – closing date 27 April 2018 (sent 14/4/18)
- (f) 14 April 2018 – alert – Fraudulent Crypto currency Investments and Fake endorsements (forwarded 14/4)
- (g) 12 April 2018 – EBC – report of litter on land adjacent to Co-op Draycott Road (forwarded 14/4)
- (h) 12 April 2018 – EBC – email regarding divisionary activities for young people (forwarded 14/4)
- (i) 11 April 2018 – EBC – weekly list of licensing applications (forwarded 14/4)
- (j) 10 April 2018 – Sawley and District Historical Society – a talk by Robert Mee – Bradshaw’s and an Early Railway Tour – Monday 30 April 2018 at 8.00pm at Sawley Church Hall (forwarded 14/4)
- (k) 4 April 2018 – Erewash Voluntary Action CVS – Tea Dance – music and entertainment by David Griffin ‘Big Griff’ on Wednesday 13 June 2018 at 1.30 pm to 3.30pm at Erewash Voluntary Action on Granville Avenue (forwarded 14/4)
- (l) 5 April 2018 – Derbyshire County Council – confirmation of grant award for War Memorial plaques

59/18 Date of next meeting

To note that the next meeting of Sawley Parish Council to take place on **Tuesday 29 May 2018** at 7.00 pm at Sawley Memorial Hall.